

IQAC MEETING REPORT 15/09/2023

Report

DE PAUL INSTITUTE OF SCIENCE & TECHNOLOGY (DiST) Internal Quality Assurance Cell (IQAC) Executive Meeting Meeting Report

Date: 15-09-2023

Time: 2.00 PM

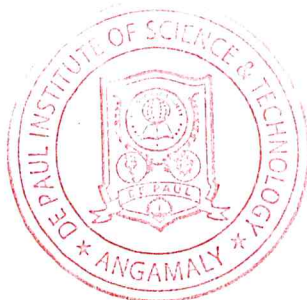
Venue: DiST, Board Room

Agenda

1. Welcome
2. Report reading
3. Presidential address
4. Remedial Coaching
5. Daksh & Dignito
6. Niravu PG
7. Use of mobile phones
8. Entry of internal marks
9. Staff meeting minutes
10. Outreach and IV
11. Use of Library hours
12. Staff portal for exam purpose
13. Fund raiser for Sahapadikkorru Veedu
14. Website Updating
15. Alumni Association Registration
16. General discussion
17. Vote of Thanks

Detailed Report

1. Assistant Professor Abhilash K, serving as the Member Internal Quality Assurance Cell (IQAC), extended a warm welcome to all participants during the meeting.
2. The meeting report received approval subsequent to a thorough review led by Ms.Regha P.Antony, the Secretary of the Internal Quality Assurance Cell (IQAC).
3. In the meeting, Principal Fr. (Dr.) Johny Chacko Mangalath V C assumed control of the proceedings, adeptly overseeing and delivering a keynote presentation.
4. The deliberation on the organization of the upcoming college fests, Daksh and Dignito, proceeded smoothly. Both events would be held in the same week on adjacent days. The Head of the institution suggested to identify a suitable week in November for the events.
5. Preparations for the PG Farewell event, Niravu 23, was discussed.
6. The principal reiterated the college's mobile phone policy and directed the mobile phone squad to maintain an active presence on campus.
7. The management emphasized the importance of consistently updating internal marks, lesson plans, and progress cards on the intranet. Additionally, departments should conduct regular departmental meetings and maintain meeting minutes in both soft and hard copy formats.



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8. The principal recommended providing abundant opportunities for students through outreach programs and industrial visits.
9. The management emphasized the importance of teachers accompanying students to the library, encouraging them to engage in extensive reading.
10. The head of the institution informed the staff about the MG University staff management system portal and urged all personnel to promptly complete the required information on the platform.
11. The management introduced a ticketed drama show plan aimed at raising funds for the Sahapadikkorru Veedu project. The promotion of this initiative has been entrusted to the NSS, Narcotic Club, and Drama Club of our college.
12. Next discussion on agenda was website updating, the plan to allocate a separate web page for each department was discussed and departments need to finish the work as quickly as feasible.
13. The management has delegated the responsibility to proceed with the registration of our thriving alumni association to the appointed official, as the college seeks to formalize and strengthen its institutional ties.

The IQAC meeting concluded at 4:30 p.m., and Ms. Sunitha Benoy, IQAC Coordinator, extended her gratitude by delivering the vote of thanks.



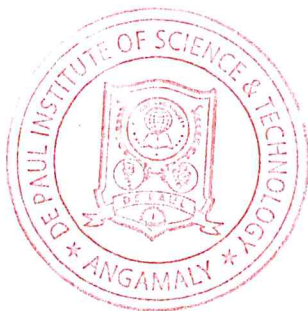
Ms. Regha P. Antony
IQAC Secretary



Ms. Sunitha Benoy
IQAC Coordinator

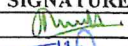
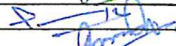

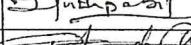

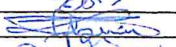


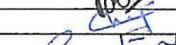
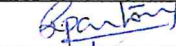
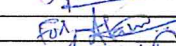
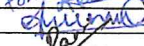
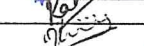
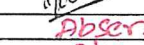
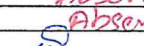


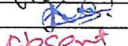
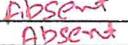
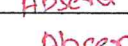


Fr. (Dr.) Johny Chacko Mangalath
Chairperson



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Attendance

DE PAUL INSTITUTE OF SCIENCE & TECHNOLOGY (DiST)			
<u>Internal Quality Assurance Cell (IQAC) Executive Meeting -Second Cycle</u>			
<u>Attendance</u>			
	<u>Date: 15.09.2023</u>		<u>Time: 2.30 PM</u>
	<u>Venue: DiST, Board Room</u>		
No.	NAME	DESIGNATION	SIGNATURE
1	FR. (DR.) JOHNY CHACKO MANGALATH VC	Chairperson / Principal	
2	FR. MATHEW MALIECKAL VC	Vice Principal	
3	FR. (DR.) NORVY VITHAYATHIL V C	Vice-Principal	
4	FR. LINDO PUTHUPARAMBIL VC	Finance Director / Management Representative	
5	MR JACOB THALIYAN (NAAC Coordinator)	Head of the Department	
6	MS. SUNITHA BENOY (IQAC Coordinator)	Assistant professor	
7	MS JITHA JOSE (Head- Criteria 1)	Assistant professor	
8	MS. DINUMOL (Head- Criteria 2)	Assistant professor	
9	MS. ASHA SEBASTIAN (Head- Criteria 3)	Assistant professor	
10	MR. ABHILASH (Head- Criteria 4)	Assistant professor	
11	MS. CHINJU CJ (Head- Criteria 5)	Assistant professor	
12	MS. REGHA P ANTONY (Head- Criteria 6)& IQAC Secretary	Assistant professor	
13	DR. JESSY (Head- Criteria 7)	Head of the Department	
14	MS JANCY JOHNY (IQAC Member)	Office Superintendent	
15	MS RANI MARTIN (IQAC Member)	Librarian	
16	MS VINILA (IQAC Member)	Receptionist	
17	MS AJITHA TEACHER (IQAC Member)	Ward Councillor	Absent
18	MR SAJI KODANKANDATH (IQAC Member)	Executive Director, CIAL, Kochi	Absent
19	SIBICHEN MATHEW (IQAC Member)	PTA Representative	
20	MR JITHU GEORGE (IQAC Member)	Alumni Member	
21	MR. ATHUL HARI (MBA22) (IQAC Member)	Student Representative	
22	MR. KISHORE M (BCA22) (IQAC Member)	Student Representative	
23	MR. M P ANTONY	President, Kerala Social Work Association	Absent
24	MR. RAJANI KANTH RAJAGOPAL	Account Manager , UST Global	Absent
25	DR. AJAY S SHEKHER	Research Supervisor, Department of English SSUS, Kalady.	Absent
26	MR. P S ANTONY JOSEPH	Managing Director, Aqa Quality Management Systems	Absent
27	MR. BABU VELAPPAYA	Chief News Editor Jeevan TV	Absent
28	MR. JOSHUY VARKEY	Director, CML Biotech Pvt Ltd.	Absent
29	DR. JOHN T ABRAHAM	HOD , Department of Computer Science, Bharata Mata College.	Absent.



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