Dear Sir/Madam,

Greetings from De Paul Institute of Science & Technology [DiST]!

DiST placement cell is happy to inform that we are organizing a campus pool recruitment drive for ENVESTNET tentatively on fourth week of May'15.

**About the Company**
Envestnet is a leading provider of integrated portfolio, practice management, and reporting solutions to financial advisors and institutions. Our open architecture platform encompasses a broad range of institutional-quality research, investment products, and advisory resources.
For more details visit [www.envestnet.com](http://www.envestnet.com)

**Recruitment Drive Venue:** De Paul Institute of Science & Technology [DiST] Angamaly

**Eligible Streams**
MBA - Finance (Even Dual Specialization with Finance is also fine) & M.com
No Standing backlogs

**Job Location:** Trivandrum

**Job Description:**
To perform day to day client account reconciliation, preparation and delivery of accurate reports and allied activities, research on exceptions in consultation with the leads or senior members, participate in the training process etc. Acquaint self with the latest site enhancements and utilities.

**Responsibilities:**
- Do basic research and reconcile custodian cash and position balances.
- Review of loader snapper errors and fix the errors.
- Post entries into portfolio accounting system based on exception findings
- Get the assistance or guidance of senior members for clarity of errors and understand the logic to fix them.
- Verify all deposits and withdrawals posted.
- Verify, research & fix daily security price and performance.
- Engage in client statement verification (Monthly or Quarterly).
- Take part in Transition of new initiatives/projects & execution.
- Monitor the mail box and attend to it wherever required.
- Ensure delivery of quality of service to the clients and advisors.
- Interface with technology operations team in problem resolution.
- Implement the best practices to enhance the quality of service.
- Take advantage of organizational training on domain and technical skills.
- Candidate must be willing to work in shift timing.
- Candidates should be willing to sign a two year service agreement.
Process of Selection
1. Aptitude Test
2. Domain Test
3. Role Play
4. Interview

Salary:
Level2 - 17,000 +PF (based on evaluation)
Level1 - 14,000+ PF (based on evaluation)

Registration /Deadline
Placement officers are requested to share the details of interested students in the enclosed template or kindly advice students to complete online registration on or before 3pm Monday 11th May 2015.

Click here for ONLINE REGISTRATION, or visit www.depaul.edu.in

With Regards,

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