



## **YEARLY STATUS REPORT - 2022-2023**

### **Part A**

#### **Data of the Institution**

<b>1.Name of the Institution</b>		DE PAUL INSTITUTE OF SCIENCE AND TECHNOLOGY
• Name of the Head of the institution		Fr. (Dr.) Johny Chacko Mangalath
• Designation		Principal
• Does the institution function from its own campus?		Yes
• Phone no./Alternate phone no.		04842911811
• Mobile no		09544351988
• Registered e-mail		mail@depaul.edu.in
• Alternate e-mail		iqac@depaul.edu.in
• Address		De Paul Nagar, Angamaly South
• City/Town		Angamaly
• State/UT		Kerala
• Pin Code		683573
<b>2.Institutional status</b>		
• Affiliated /Constituent		Affiliated
• Type of Institution		Co-education
• Location		Semi-Urban

• Financial Status	<b>Self-financing</b>				
• Name of the Affiliating University	<b>Mahatma Gandhi University</b>				
• Name of the IQAC Coordinator	<b>Sunitha Benoy</b>				
• Phone No.	<b>04842911819</b>				
• Alternate phone No.	<b>04842911800</b>				
• Mobile	<b>09744044253</b>				
• IQAC e-mail address	<b>iqac@depaul.edu.in</b>				
• Alternate Email address	<b>sunitha@depaul.edu.in</b>				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://www.depaul.edu.in/IQAC/reports#gsc.tab=0">https://www.depaul.edu.in/IQAC/reports#gsc.tab=0</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	<b>Yes</b>				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://depaul.edu.in/academics/calendar">https://depaul.edu.in/academics/calendar</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>A</b>	<b>3.11</b>	<b>2023</b>	<b>24/01/2023</b>	<b>23/01/2028</b>
<b>6.Date of Establishment of IQAC</b>			<b>17/01/2019</b>		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			<b>Yes</b>		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	<b>6</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
Commencement of new programs and extra batches.		
Promoting research initiatives.		
More emphasize on social responsibility and college visibility.		
More number of MoUs in the college by various departments.		
Purchase of new land for face upliftment of the college.		
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		

Plan of Action	Achievements/Outcomes
Renovation of the Auditorium	The auditorium, now called the Kattarath Block, underwent renovation and was officially unveiled on October 6, 2022, hosting a seating capacity of 1000.
Launch of new programs and additional batches.	Approval granted for the MA English program on October 27, 2022. Application submitted for the BA English Language and Literature program on October 13, 2022. Authorization obtained to commence additional batches for BSW and MSW starting from August 9, 2023.
Face Upliftment of the institution	Acquired new land and relocated the college entrance to face the National Highway to broaden the college's reach and visibility.
More number of MoUs	The institution has entered into agreements with 11 entities, including one with an international university, spanning various departments.
New Library complex	The construction of the new library complex has commenced.
Social outreach programs and programs enhancing student's skills	Executed a total of 35 outreach and extension initiatives, alongside the inauguration of a campus radio station titled
Promoting research initiatives	A total of 10 PhD holders and 8 new PhD registrations in the academic year
<b>13. Whether the AQAR was placed before statutory body?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	

Name	Date of meeting(s)
Nil	Nil

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2021-2022	20/01/2023

**15. Multidisciplinary / interdisciplinary**

At our institution, we currently offer a triple major program encompassing BA in English, Literature, Communication, and Journalism. Additionally, our undergraduate programs at DiST provide students with the flexibility to select from a range of interdisciplinary courses. We plan to expand our multidisciplinary courses in the future. DiST's commitment to offering diverse courses is complemented by hosting workshops, seminars and conferences that unite experts from various fields to delve into interdisciplinary subjects. Emphasizing student involvement in these events is a key priority to enhance their perspectives. Our inclusive admission policies warmly welcome students with diverse academic backgrounds, contributing to a vibrant and dynamic learning environment.

**16. Academic bank of credits (ABC):**

The affiliated university is about to introduce it.

**17. Skill development:**

The Soft Skill and Professional Enhancement Programme, in collaboration with DiST School of Professional Development and the Placement Cell, is designed to prepare students comprehensively for successful job placements and enhance their soft skills for industry readiness. Through diverse activities, the program aims to alleviate stress, boost confidence and nurture various skills. Training sessions organized by the Placement Cell enhance students' professional development, and the institution dedicates one hour per week to value-based education for fostering a positive mindset. Life skills are seamlessly integrated into the educational experience through the institution's 18 active clubs, providing practical abilities essential for personal and professional success. DiST's management has taken a bold step to support students through the Soft Skill and Professional Enhancement Programme initiated by DiST School of Professional Development and the Placement Cell. Program objectives encompass developing students' English communication skills, providing self-development training to analyze strengths and

weaknesses, offering placement and soft skills development training for success in placement drives and making students industry-ready for job opportunities and professional growth. Regular activities conducted by the School of Professional Development and Placement Cell contribute to stress reduction and anxiety relief by boosting students' confidence. Initiatives like "Each One Teach One" provide a platform for students to interact and teach peers from different schools. Additional activities such as Radio DiST, Wassup English videos, and Word of the Day programs benefit students in developing various skills. The Placement Cell organizes diverse activities, including Placement Training, Communication & Soft Skill Training, Mock Placement Drives, Alumni Talks, Industry Expert Interactions and Industrial Visits to ensure students are well-prepared for the professional world.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The institution actively cultivates an appreciation for Indian languages and culture by incorporating mandatory Hindi and Malayalam language courses throughout its undergraduate programs under CBCSS. These courses serve a dual purpose, not only imparting linguistic skills but also instilling cultural values and norms in students. The institution's dedication to breaking down language and cultural barriers is evident through the inclusion of courses like Hindi and Malayalam across various undergraduate programs. By seamlessly integrating these subjects, the institution aims to foster a diverse range of values and cultural norms, contributing to a more enriched and culturally aware student body. Additionally, the institution promotes peer learning and collaboration among faculty members, creating a dynamic academic culture that further enhances the overall educational experience.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The institution has effectively implemented Outcome-Based Education (OBE) in alignment with the National Education Policy (NEP) 2020, demonstrating commendable practices. A notable approach involves a comprehensive curriculum design emphasizing specific learning outcomes for each course, coupled with integrated continuous assessments and feedback mechanisms to ensure students' progress aligns with these outcomes. Moreover, the institution consistently reviews and updates its teaching methodologies to enhance student learning experiences and meet the evolving demands of the NEP 2020. DiST follows a well-defined OBE evaluation method, which includes defining Programme Outcomes (POs) and Programme Specific Outcomes (PSOs) for each program, aligning Course Outcomes (COs) with POs and

PSOs, and establishing rubrics for CO calculation based on direct evaluation methods. The grading system for undergraduate degree programs is detailed, mapping internal assessment metrics to corresponding COs. After each semester, evaluations of COs, POs, and PSOs are conducted using indicators outlined in the rubric to determine attainment levels. At the program's conclusion, the students' overall attainment level for the corresponding program is calculated, showcasing a comprehensive and effective OBE framework.

## 20.Distance education/online education:

Promoting the enrollment of students in Massive Open Online Courses (MOOC) platforms like NPTEL, SWAYAM, and COURSEERA is a priority. DiST has functioned as a local chapter of SWAYAM NPTEL since August 29, 2017. Certificates, including those earned through the Faculty Development Program (FDP), have been achieved by both faculty members and students. In the academic year 2022-2023, there were a total of 386 enrollments, resulting in 66 certifications.

## Extended Profile

### 1.Programme

1.1	506
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	1336
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	176
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>
2.3	<b>426</b>
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	<b>91</b>
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	<b>91</b>
Number of sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	<b>53</b>
Total number of Classrooms and Seminar halls	
4.2	<b>66.77</b>
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	<b>298</b>
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation



### 1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

In today's knowledge-driven world, curriculum development is crucial for a country's progress. Adhering to the university, each department meticulously plans academic calendars, semester activities, timetables and lesson plans, seeking regular feedback from students and guardians and aligning with the institution's vision. Biannual evaluations are conducted by Academic Monitoring Committee to ensure that the objectives of the departments are in sync with DiST's mission.

- Preceding each academic year, an academic retreat refines teaching methodologies and establishes a shared schedule through thorough discussions.
- Weekly department meetings assess and document academic plans on the intranet, maintaining consistency with institutional policies.
- Students actively participate in workshops, seminars, industrial visits, industrial interactions and projects to gain practical insights.
- Personalized career counseling and mentoring is offered to assist students in overcoming challenges.
- class committees twice in each semester address concerns, and the examination cell oversees internal and model examinations, sharing progress reports.
- A weekly schedule of remedial classes proves beneficial in assisting slow learners, aiding in their progress and contributing to an overall improvement in academic outcomes.
- Intranet facilities meticulously document academic affairs, and departmental associations contribute to student enrichment through talks and competitions.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://agar.depaul.edu.in/view/criteria/1">https://agar.depaul.edu.in/view/criteria/1</a>

### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- MG University provides the syllabus, academic calendar and

examination calendar at the start of each academic year. The academic retreat, "Renaissance," follows the university calendar, and departmental academic calendars are crafted during this event. These calendars encompass various activities such as semester beginnings, bridge and orientation programs, internal exams, add-on courses, assignments, seminars, value education classes, industry visits and more.

- The college academic calendar is consolidated from departmental ones, and each department establishes a semester activity plan based on the academic calendar. Teachers document their adherence to the plan on the Intranet. Subjects-in-charge create lesson plans, specifying teaching methods, textbooks and topics.
- Quality assurance committees at the department level audit adherence monthly, while the college-level Academic Monitoring Committee assesses implementation at each semester's end, communicating reports to the IQAC.
- DiST follows Outcome-Based Education with Continual Internal Evaluation.
- The timetable is scheduled and displayed at the beginning of each semester, accessible to students on the DiCoMan Intranet.
- Result analysis after internal exams identifies weak students who receive remedial classes. Teachers prepare question papers and answer keys for exams.
- PTA meetings and open houses keep parents informed, and sessional marks are displayed at semester-end, addressing grievances through department-level and college-level grievance redressal committees.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://agar.depaul.edu.in/view/criteria/2">https://agar.depaul.edu.in/view/criteria/2</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**

**A. All of the above**

Academic council/BoS of Affiliating University  
 Setting of question papers for UG/PG programs  
 Design and Development of Curriculum for Add on/ certificate/ Diploma Courses  
 Assessment /evaluation process of the

**affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.2 - Academic Flexibility****1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented****1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented****16**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year****1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)****119**

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year****1077**

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

- Weekly value education classes at DiST focus on moral, social, political, environmental values, human rights, and more, aiming to instill these principles in students' attitudes and behavior for positive contributions to society.
- All undergraduate programs include a compulsory course on environmental protection and human rights.
- The School of Professional Development enhances students' personal growth through regular sessions, and the "Each One Teach One" initiative involves DiST students teaching basic English in Malayalam medium schools.
- De Paul Organization for Women Empowerment (DOWE) empowers girl students with self-defense skills and promotes women's safety and entrepreneurship.
- Students initiated the "Sahapadiku Oru Veedu" program, contributing to house construction/renovation by saving a part of the funds spent on celebrations and offering labour.
- Clubs, departments and NSS organizes regular Medical, Dental, Blood Donation, and Rural camps, along with social outreach programs, showcase a commitment to community welfare.
- Organic Farming initiated by students and staff with an aim of Greener Earth.
- organic farming, waste material and waste plastic bottles collection highlight a dedication to environmental sustainability

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year****30**

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

**1.3.3 - Number of students undertaking project work/field work/ internships****731**

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

**1.4 - Feedback System**

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="https://depaul.edu.in/IQAC/curriculum_feedback">https://depaul.edu.in/IQAC/curriculum_feedback</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://depaul.edu.in/IQAC/curriculum_feedback">https://depaul.edu.in/IQAC/curriculum_feedback</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

577

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

107

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution adopts a multifaceted approach to student development, starting with an Orientation Program and Bridge Course for new students, providing foundational knowledge for their courses. The students benefit from Aptitude Training and Add-On Programs, enhancing diverse skill sets. Soft skills development is facilitated through the School of Professional Development (SPD), crucial for employability and they organize various programmes which helps to identify outstanding talents. Advanced learners are identified and encouraged to engage in paper publications, presentations, and external workshops, including participation in programmes like 'Each One Teach One' and 'Talk to a Foreigner' organized by SPD. They also have access to a custom E-library. The institution supports MOOC enrollments from platforms like NPTEL SWAYAM and Coursera, offering fee reimbursements for successful course completions. Students are motivated to participate in inter-collegiate fests, with partial funding support.

Regular assessments, including two internal exams and module-based tests, help identify and provide remedial coaching to slower learners. A mentoring system, coupled with first-year counseling services, addresses individual learning challenges.

This holistic educational strategy ensures a comprehensive learning environment, catering to diverse student needs and preparing them for various professional challenges.

File Description	Documents
Paste link for additional information	<a href="https://aqar.depaul.edu.in/view/criteria/11">https://aqar.depaul.edu.in/view/criteria/11</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1336	91

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution emphasizes experiential learning by merging practical industrial experiences with academic learning. This includes workshops, seminars, industrial visits, and interactions with industry experts. Students participate in department-specific clubs and events like Trade Fair, where they engage in simulated trading activities, and college festivals such as Dignito, Daksh, IFest & Diora are organized for hands-on learning in their fields. Outreach initiatives involve visits to orphanages and old age homes, offering insights into social challenges. The curriculum incorporates block placements, field visits, rural camps, and programs like Snehaswaram address societal issues. Industrial visits provide a glimpse into current industry trends and innovations. Unique programs like 'Each One Teach One' a career orientation initiative, foster peer learning and career guidance. International exposure is provided through an exchange program with James Cook University, Australia. Participative learning is encouraged through club activities, Day Celebrations, Inter Departmental competitions, skill development programs, and student exchange programs. Webinars, video conferences, and college fests further enrich this experience. Problem-solving skills are developed through practical activities, case studies, lab sessions, internships, and projects. This integrated approach not only equips students with practical skills but also instills a sense of social responsibility.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://aqar.depaul.edu.in/view/criteria/12">https://aqar.depaul.edu.in/view/criteria/12</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words



The Institute prioritizes a robust ICT infrastructure, elevating academic, administrative, and operational efficiency, overseen by a dedicated system manager. With 25 Wi-Fi access points and a 135 Mbps broadband connection, both faculty and students benefit from high-speed internet connectivity, fostering effective engagement with the digital world. The in-house development and daily updates of the Institute's website signify its commitment to staying current. Faculty members have computer systems with internet connectivity in their cabins, facilitating seamless integration of technology into their work. For ICT-enabled teaching, classrooms and seminar halls are equipped with ceiling-mounted LCD projectors or LED TVs. Faculty utilize these tools, along with modern software, audio clips, editing tools, mobile and web applications, and online platforms like Moodle, Google Classroom, and Webex for assignments and seminars. The E-Library, featuring resources like ProQuest, DELNET, and the National Digital Library of India, allows access to an extensive collection of e-journals and e-books. University question papers are conveniently accessible on the intranet. Students are encouraged to enroll in MOOC courses on platforms like NPTEL, SWAYAM, and COURSERA. DiST's affiliation with SWAYAM NPTEL since August 2017 has yielded numerous certifications.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

75

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

91

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

15

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

544

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Institute adheres to university-prescribed assessment schemes and syllabus for its programs. Continuous Internal Evaluation materials like assignment records and internal marks are regularly audited and stored on the intranet, accessible to students and parents. The college handbook on the website encompasses the academic calendar, department details, student guidelines, and regulations as per the university. It also includes detailed program syllabus, outlining courses, hours, assessment criteria, credits, and internal assessment components. Program and Course Objectives are publicly available on the site. Class animators educate students on internal and university exam processes. The Exam Cell schedules internal exams according to the academic calendar and semester plan, with details posted on class notice boards. Semester plans detail assignment and seminar timelines, including submission and mark publication dates. Students are required to complete subject-specific assignments and seminars. Sessional marks are publicly posted for a week to motivate student performance and also for student queries before finalization. Internal exam question papers and answer keys are set by faculty. After assessment, students verify their answer scripts and the marks are uploaded to DiCoMan, for students and Parents. Progress reports are issued after exams for parental signatures. Each semester have open houses for parent-teacher interactions.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://aqar.depaul.edu.in/view/criteria/16">https://aqar.depaul.edu.in/view/criteria/16</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Institute has implemented a three-tier grievance redressal mechanism for addressing student concerns regarding sessional marks. An academic calendar and semester activity plans are published annually. Before examinations, detailed timetables are displayed on notice boards. Faculty prepare and submit question papers and answer keys to the Exam Cell. Students receives evaluated answer scripts within ten days, enabling them to submit any assessment-related grievances to their class animator or Head of Department(HOD). Sessional marks are posted on the notice board at semester's end, allowing a week for students to file grievances. Initial grievances

are addressed at the department by a committee including HOD, a senior faculty member, class animator, and subject teacher. Unresolved issues can be escalated to the College Grievance Redressal Cell, which reviews all relevant documents and consults with involved faculty and HODs. For further escalation, students may approach the University Grievance Redressal Cell. The college's Academic Progress Monitoring Committee (APMC) reviews and suggests improvements for examination-related grievances. For issues related to University Examinations such as unexpected low marks students report to their animator or HOD. The Principal forwards complaints to the University's Controller of Examinations and follows up for resolution. Responses from the University are communicated back to students.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://aqar.depaul.edu.in/view/criteria/17">https://aqar.depaul.edu.in/view/criteria/17</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme Outcomes (POs) encapsulate the expected knowledge, skills, and attitudes of graduates, while Programme Specific Outcomes (PSOs) focus on the capabilities unique to each program. Course Outcomes (COs) detail the aims of individual courses. These outcomes are accessible on Mahatma Gandhi University's website and are supplemented by department-specific outcomes not listed in the syllabus. These well-defined POs, PSOs, and COs ensure that students acquire industry-relevant competencies. Communication of POs and PSOs occurs at the program's inception and during 'DeBuds' initiation day, ensuring clarity for students, faculty, parents, and other stakeholders. Course objectives, including outcomes and assessment methods, are outlined by instructors at the start of each course. Annual departmental meetings review past activities and plan for the upcoming year, focusing on POs, PSOs, COs, and faculty assignments. Semester Activity Plans, influenced by these outcomes, guide faculty in imparting them effectively to students. A systematic approach is adopted for tracking outcome achievements. Detailed mappings of POs, PSOs, and COs with assigned numerical values allow for precise assessment of student performance in each course and program. This methodical analysis aids in evaluating program-specific outcomes for individual students and the entire

class, ensuring a holistic view of educational accomplishments.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://depaul.edu.in/academics/programs">https://depaul.edu.in/academics/programs</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

At DiST, student performance and progress are evaluated through a direct grading method encompassing Internal and Model Examinations, Assignments, Seminars, Attendance, Viva-Voce, and Internship, with emphasis on formative assessments as outlined in the syllabus. This approach facilitates comprehensive tracking of each student's development over their program duration.

Assignments and seminar topics, chosen by subject instructors based on targeted outcomes, are distributed to students with set submission deadlines, outlined in the Semester Activity Plan displayed in classrooms. This plan also schedules all examinations.

[https://aqar.depaul.edu.in/view/criteria/20DiST's Outcome-Based Education\(OBE\) evaluation includes:](https://aqar.depaul.edu.in/view/criteria/20DiST's%20Outcome-Based%20Education(OBE)%20evaluation%20includes%3A)

- Defining Programme Outcomes(POs) and Programme Specific Outcomes(PSOs) per program, adhering to either the university syllabus or DiST's own criteria.
- Establishing Course Outcomes(COs) in line with POs and PSOs for each course.
- Mapping each CO to the relevant POs and PSOs.
- Applying a rubric for CO evaluation, assigning grade points based on achievement percentages: over 60%(High), 50-60%(Medium), 40-50%(Low), and below 40%(zero). For CBCS - Under Graduate Degree Programmes post-2017, these thresholds vary slightly.
- Linking internal assessment components to their respective COs.
- Evaluating COs, POs, and PSOs at semester's end using rubric indicators to determine levels of attainment.

- Calculating each student's overall attainment in their program at its conclusion.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://aqar.depaul.edu.in/view/criteria/20">https://aqar.depaul.edu.in/view/criteria/20</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

319

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://depaul.edu.in/assets/download/annual_report22_23.pdf">https://depaul.edu.in/assets/download/annual_report22_23.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://depaul.edu.in/assets/download/sss\\_2023.pdf](https://depaul.edu.in/assets/download/sss_2023.pdf)

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1.78

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="https://www.mangalapuzha.org/">https://www.mangalapuzha.org/</a>

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

De Paul Institute of Science and Technology promotes myriad inventive skills across disciplines, fostering collaboration with

industries and entrepreneurs.

- The Innovation and Entrepreneurship Development Cell (IEDC) and National Innovation and Start-Up Policy (NISIP) Cell conduct workshops and seminars, enhancing entrepreneurial skills and supporting start-ups with government assistance.
- Facilitates student internships through MoUs and gains industry insights through memberships in organizations like KMA and NIPM.
- In the Computer Science department, undergraduate students developed a cutting-edge D-BOT, showcasing the integration of advanced technologies. Postgraduate students introduced a general keyboard with a unique wall installation, symbolizing the institution's commitment to technological progress.
- Emphasizing the creation and transfer of knowledge, the library features prominent databases like DELNET and ProQuest, widely utilized by faculty and students. Moodle, an eLearning platform, further empowers educators and students.
- Encourages research degrees, quality journal publications, and supports societal growth through research promotion and consultancy policies.
- The De Paul Journal of Scientific Research (DJSR) provides a platform for academics to share valuable insights.
- 'The Informer,' a newsletter by MA JMC students, nurtures skills in news reporting, editing, and design.
- Actively recognizes and supports talented individuals through academic fests and events like MS Excel Workshop, Trade Faire, and Radio DiST. Students create installations, clay models, wall paintings, and more.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://aqar.depaul.edu.in/view/criteria/23">https://aqar.depaul.edu.in/view/criteria/23</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year



### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

57

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

21

File Description	Documents
URL to the research page on HEI website	<a href="https://depaul.edu.in/academics/dcrd">https://depaul.edu.in/academics/dcrd</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

31

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published

**in national/ international conference proceedings per teacher during the year**

**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

3

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

- Sahapadikku Oru Veedu involves DiST community to construct homes for financially challenged individuals.
- Jingle Bells, organized by SADESS, provides a platform for specially-abled children, promoting inclusivity.
- Velicham 2k23, in collaboration with Little Flower Hospital, conducted an eye-check camp at De Paul auditorium.
- Each One Teach One is an initiative in which the students teach English to underprivileged Malayalam medium students at Holy Family School.
- Sneha Swaram Club arranges events like Ecstasy and Thoovalsparsham to support isolated individuals.
- KOOTTU, a student-led initiative by the School of English, offers sustenance, clothing, recreation, and companionship to the underprivileged.
- HOPE, the student's outreach program of the School of Management, engages with a home for destitute, providing performances, games, essentials, and shared lunch.
- Patheyam, a monthly outreach by the School of English, distributes food packets to the needy.
- Campova 22 and Floresta 22, educational nature camps by Computer

Science PG in association with the Forest Department, explore nature to enlighten the minds.

- SADESS conducted awareness programs on Organ Donation, Environment Day, and Mental Health Week to observe national and international days of importance.

- Social Work Department's WAYGRAM is a rural camp for MSW students, focusing on community dynamics, rapport building, surveys, and applying theoretical knowledge to community organization principles.

File Description	Documents
Paste link for additional information	<a href="https://aqar.depaul.edu.in/view/criteria/33">https://aqar.depaul.edu.in/view/criteria/33</a>
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

14

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

40

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1336

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

225

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

17

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college boasts 6-acre, 70-cent campus, with a total built-up area of 10611.97 square meters. Notable features include an open auditorium, an auditorium, 2 conference halls and 1 seminar hall.

52 well-furnished, ventilated Classrooms equipped with 27 LCD projectors, 25 LED TVs, 2 Interactive panel boards, 2 TV rooms, 1 audio recording studio, and 1 video recording cum screening studio enhance the learning environment.

The college houses 3 well-equipped Computing laboratories with an average of 60 systems, an 800-square-foot art lab, and a 2D Classic Animation Lab. A sophisticated server room, featuring 4 high-end servers, supports 323 computing systems with 1 GBPS speed. All computing devices are equipped with Microsoft Campus License and 5 Licensed software packages.

21 Wi-Fi access points and a 400 Mbps Broadband connection. Multimedia students benefit from dual labs with advanced technologies, including a VFX studio with a Chroma background, a media store, and a digital store with online media server access.

The campus ensures 24-hour power supply through HT supply and generators. Accessibility features include lifts, toilets, wheelchairs, and alternative paths for Divyangjan. Sewage water

treatment facilities, separate sick rooms, staff rooms on each floor, and designated parking spaces for staff and students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://aqar.depaul.edu.in/view/criteria/39">https://aqar.depaul.edu.in/view/criteria/39</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college prioritizes sports, offering well-Maintained courts for volleyball, basketball, badminton, and table tennis. Apart from a fulltime physical education faculty, trained coaches also enhance skills in basketball, volleyball & cricket, with achievements in university and state teams. The annual inter-collegiate volleyball tournament and victories showcase the college's sporting prowess. Shared grounds with De Paul English Medium School provide opportunities, and the gymnasium is equipped for weightlifting and powerlifting.

In-house yoga classes are conducted, with an Annual celebration of International Yoga Day in a dedicated hall.

Seminar halls host various events and practice sessions for mimes, folk dances, plays, and group music. Studios, Dubbing, and editing suites support student's cultural endeavors, fostering latent talents through competitions.

The institute provides cameras and shooting gear, and the auditorium with a 750-person capacity, along with a digital lab for movie editing, contributes to a vibrant cultural environment.

2 NSS units with 100 volunteers actively engage in community service. Annual NSS camps in villages and various projects contribute to the society.

The college enriches the student experience with Celebrations, including youth festivals inter-collegiate events and competitions related with local festivals. An open stage to conduct fests, College Day, Arts Day etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://aqar.depaul.edu.in/view/criteria/40">https://aqar.depaul.edu.in/view/criteria/40</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

52

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://aqar.depaul.edu.in/view/criteria/103">https://aqar.depaul.edu.in/view/criteria/103</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

54.09

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Since 2002, our library has been fully automated with 'DiCoMan', a web-centric software facilitating efficient user service. Developed

in-house, it comprises five main modules: Acquisition, Cataloguing, Circulation (Issue, Return, and Renewals), Serials Control, and OPAC. Staffed by one librarian and two support personnel, the library, located in the administrative building, boasts modern ICT amenities, including an INTRANET server with fiber optic connectivity. With 18,400 books, 29 journals, and 70 periodicals, along with subscriptions to ProQuest, DELNET, and the National Digital Library of India, access to E-resources is comprehensive. Open access is available, complemented by separate reading and reference sections. The facility includes attendance tracking, new arrivals displays, and CCTV surveillance. Accommodating 60 students, the reading room features various sections like circulation, periodicals, digital library, and stacks. Moreover, it houses a diverse repository, including rare books and manuscripts. Barcoding ensures automated circulation, supported by barcode readers and WEB OPAC Entry/Exit software. The intranet provides a link search facility, while library-related communications are disseminated through notice boards. Annual celebrations, competitions, and effective communication strategies enhance user engagement.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://aqar.depaul.edu.in/view/criteria/41">https://aqar.depaul.edu.in/view/criteria/41</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**      **A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**



**5.18**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)****4.2.4.1 - Number of teachers and students using library per day over last one year****75.18**

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The De Paul Institute of science and technology college features 27 classrooms equipped with LCD projectors, 25 with LED TVs, and 2 Interactive panel boards for an interactive learning environment. Comprehensive CCTV surveillance spans the 6-acre campus, ensuring safety. The technological infrastructure includes 298 computers, strategically placed printers, and a robust Wi-Fi network with 22 routers, fostering a technologically advanced academic setting. The in-house developed Digital College Management System (DiCoMan) unifies modules for Administration, Academics, Library, Accounts, and Store, facilitating communication and serving as a centralized information hub. Regular updates of devices and supporting software, coupled with advanced antivirus protection, keep the institution technologically current. Dedicated firewall protection enhances internet facilities, fostering web-based learning while ensuring a secure online environment. The institution's modern laboratories are designed for maximum utility and aesthetic appeal, providing an optimal environment for practical learning. A dedicated hardware lab offers hands-on experience in computer assembly and repair, enriching understanding. Utilizing open-source tools, DiCoMan

streamlines campus processes, minimizes data entry, and provides easy access to information, promoting efficient administration. The college prioritizes cutting-edge technology integration, ensuring a comprehensive and dynamic educational environment.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://aqar.depaul.edu.in/view/criteria/43">https://aqar.depaul.edu.in/view/criteria/43</a>

#### 4.3.2 - Number of Computers

298

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

206.05

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

DiST's Digital Labs are efficiently managed with trained personnel overseeing software updates, system maintenance, and student monitoring. Lab allocation aligns seamlessly with the timetable, and meticulous attendance records, both digital and manual, prevent errors and ensure transparency. The VFX Studio, integrated into the Digital Lab, receives dedicated faculty oversight, ensuring regular system and software updates, and maintains strict records. The Audio Lab, staffed with skilled personnel, focuses on teaching recording, mixing, and sound editing, with a dedicated staff member handling software updates and system maintenance. The Studio maintains a detailed equipment book, recording information on student equipment loans for films or projects. The Editing Suite, part of the Studio, undergoes regular updates for a state-of-the-art environment. The college library operates on all working days, providing consistent access to academic resources, with organized borrowing using ID cards. Sports facilities undergo regular checks and repairs based on recommendations, with players maintaining grounds and equipment. Computer repair requests are documented, and all systems are under an annual maintenance contract. Dedicated professionals maintain classrooms, infrastructure, and furniture, conducting yearly checks for repairs and improvements. Gymnasium equipment, landscaping, waste management, facility cleanliness, electrical fittings, UPS, Generators, kitchen equipment, and washrooms undergo regular checks and maintenance, contributing to a sustainable and well-maintained campus.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://aqar.depaul.edu.in/view/criteria/48">https://aqar.depaul.edu.in/view/criteria/48</a>

**STUDENT SUPPORT AND PROGRESSION****5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

16

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year****5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

183

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills  
Language and communication skills Life skills  
(Yoga, physical fitness, health and hygiene)  
ICT/computing skills**

A. All of the above

File Description	Documents
Link to Institutional website	<a href="https://depaul.edu.in/">https://depaul.edu.in/</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

#### **5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

750

##### **5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

750

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

128

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

49

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

11

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

## 5.3 - Student Participation and Activities

### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

#### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

9

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

**Administrative Engagement:** DiST actively promotes student engagement and representation in various administrative, co-curricular, and extracurricular activities. Students participate in administrative

functions by being members of cells and committees like IQAC, Anti-ragging Committee, Students Grievance Redressal Committee, Internal Compliance Committee, Placement cell, IEDC, NISP and IIC.

**Students' Union:** The institution empowers the Students' Union to lead campus-wide student programs.

**Class Committees:** Class Committees, comprising three students from each class, contribute to the institutional ethos.

**NSS – National Service Scheme:** an integral part of DiST's commitment to community service.

**DiST Clubs:** The college boasts 18 student-led clubs, ranging from Anti-Narcotic Club, Cycling Club, Dance Club, Debate and public speaking Club, DOWE-Women's Club, SwaLe – Journalism Club, Drama Club, Fine Arts Club, Literary Club, Music Club, Nature Club, Photography Club, Quiz Club, Snehaswaram Club, Film Club, Yoga Club, Finance Club, HR Club and Marketing Club.

**Department fests/College Fest:** The departmental fests, such as 'DAKSH' by School of Management, 'DENOVO' by School of Social Work and 'D'IGINITO' by all other departments together, are key highlights.

#### Departmental Associations / Clubs

- Computer Science (PG) – Innovision
- Social Work – SADESS
- Commerce – Club Beta and Intenza
- Computer Science (UG) – Augmenta
- English – LITE-VISTA
- Media & Communication – AVAS

File Description	Documents
Paste link for additional information	<a href="https://agar.depaul.edu.in/view/criteria/108">https://agar.depaul.edu.in/view/criteria/108</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year



1047

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association was established in 2010, comprising a robust network of Computer Science, Social Work, and Management alumni whose members are scattered worldwide. Department-specific alumni associations are present across all departments of DiST, and the general body meeting of the college alumni association is held on the second Saturday of May.

The elected office bearers, including the President, Vice President, Secretary, Joint Secretary, and Treasurer, are chosen from the various departmental alumni association office bearers. Alumni actively guide present students toward achieving their dreams through interactive sessions.

DiST Alumni play a crucial role in the college community, supporting placements, seminars, workshops, guest lectures, and invited talks, bridging the gap between the curriculum and industry expectations. The DiST Students and Alumni Medical Aid Fund has been established to assist students and alumni in need of medical aid, with contributions from current students, alumni, staff, and management.

Noteworthy initiatives include the Akhil Babu Memorial Scholarship, established by the School of Social Work's alumni, awarded to the best outgoing student of DiST annually. Additionally, the School of Management's alumni association installed a water purifier and cooler in the department. Overall, the Alumni Association actively contributes to the growth and well-being of the college and its

members.

File Description	Documents
Paste link for additional information	<a href="https://aqar.depaul.edu.in/view/criteria/82">https://aqar.depaul.edu.in/view/criteria/82</a>
Upload any additional information	<a href="#">View File</a>

#### 5.4.2 - Alumni contribution during the year D. 1 Lakhs - 3Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

DiST, an Arts & Science College under the De Paul Education Trust and owned by the Marymatha Province of the Vincentian Congregation, aligns its institutional governance seamlessly with its vision and mission. The vision aims to establish a distinguished centre moulding exceptional professionals by integrating physical, intellectual, emotional and spiritual aspects through focused training and personalized career counseling. Simultaneously, the mission focuses on bringing out individuals' best by providing excellent, up-to-date training in new technologies, incorporating spiritual, intellectual and human dimensions for global challenges and a fulfilling future.

The governance structure includes the policy-making body, Trustees of De Paul Education Trust and Provincial administration, and an administrative decision-making body consisting of the Manager, Associate Manager, Principal and Finance Officer. The Advisory Council, formed by the College Management, offers consultative input, while the Management Council, comprising provincial council members and the Director/Principal, makes significant infrastructural decisions. The College Core Committees like Strategic Committee, Academic Monitoring Committee, IQAC etc. and specific roles like Director/HOD/Programme Coordinators and Office Superintendent contribute to overall supervision, quality initiatives and student-related matters. In essence, the governance

framework ensures that every facet of the institution operates in harmony with its overarching vision and mission.

File Description	Documents
Paste link for additional information	<a href="https://aqar.depaul.edu.in/view/criteria/58">https://aqar.depaul.edu.in/view/criteria/58</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college exhibits effective leadership through practices centered on decentralization and participative management. In embracing a decentralized approach, various stakeholders, including committees, departments, office holders and students, actively participate in decision-making processes aligned with the institution's values. Department heads operate autonomously, giving priority to stakeholder input—particularly from students—during policy formulation and implementation.

With the principal goal of achieving autonomy by 2033, the college has proactively expanded its UG and PG programs, concurrently focusing on enhancing infrastructure and library facilities. Noteworthy decisions, such as applying for new programs like MA English Language & Literature, BA English Language Literature Model II Journalism, and additional batches for MSW & BSW in October 2022, were made by the Governing body. The Institutional Quality Assurance Cell (IQAC) plays a central role in this strategic initiative, consistently convening meetings to propose departmental programs based on stakeholder input. Subsequent departmental discussions, presentations to the Academic Council, and IQAC prioritization lead to proposals forwarded to the governing body for approval. This participatory and decentralized management approach ensures a comprehensive decision-making process, with departments consulted on various needs, the Library Committee compiling book lists, and the Management Committee addressing infrastructural requirements for new programs.

File Description	Documents
Paste link for additional information	<a href="https://aqar.depaul.edu.in/view/criteria/59">https://aqar.depaul.edu.in/view/criteria/59</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The successful implementation of the institutional Strategic/Perspective Plan at DePaul Institute of Science and Technology reflects collaborative efforts among the management, Institutional Quality Assurance Cell (IQAC) and the Strategic Committee. One notable achievement aligned with the strategic plan is the acquisition of new land and the reorientation of the college entrance toward the National Highway. This significant move serves strategic objectives by enhancing the college's visibility and accessibility.

By securing new land and strategically positioning the entrance, the institution effectively addresses visibility concerns and accessibility issues. The decision to face the college entrance toward the National Highway aligns with the strategic goal of enhancing the institution's prominence and accessibility, ensuring better outreach to prospective students and visitors.

This successful implementation reflects a proactive approach in aligning strategic objectives with tangible actions. It signifies a conscious effort by the institution to not only execute strategic plans but also adapt the physical infrastructure to better serve the overarching goals of improved visibility and accessibility as outlined in the strategic plan.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://aqar.depaul.edu.in/view/criteria/60">https://aqar.depaul.edu.in/view/criteria/60</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college has a well-structured organizational hierarchy clearly outlined in its manual. The institution is under the management of the De Paul Education Trust, with the Provincial Superior of Marymatha Province serving as both the President of the Trust and the General Manager of the college. The Governing body, composed of all trustees, is responsible for decision-making. The Administrative

body, comprising the Manager, Principal, Vice principal and Finance Director as ex-officio members, further facilitates efficient governance.

The Principal oversees day-to-day activities, ensuring the effectiveness of both teaching-learning processes and administrative tasks. The staff selection committee, appointed by the administrative body, identifies qualified staff based on professional excellence. The Director/HOD/Programme Coordinator is pivotal in coordinating departmental activities and providing guidance to faculty members. Teaching faculty bear responsibilities encompassing classroom and laboratory instruction, curriculum development, assessment and involvement in co-curricular activities.

Distinct roles are assigned to key personnel, such as the Librarian, Office Superintendent and the Placement Coordinators. Clear rules and regulations for both teaching and non-teaching staff are documented in the code of conduct, ensuring adherence to institutional policies. This well-defined organizational structure facilitates effective administration and delineates roles and responsibilities across the institution.

File Description	Documents
Paste link for additional information	<a href="https://aqar.depaul.edu.in/view/criteria/61">https://aqar.depaul.edu.in/view/criteria/61</a>
Link to Organogram of the institution webpage	<a href="https://depaul.edu.in/aboutus/organogram">https://depaul.edu.in/aboutus/organogram</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

#### 6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

DiST management is committed to the well-being of its teaching and non-teaching staff, implementing various welfare measures. The Employee Provident Fund ensures post-retirement financial security, while the ESI provides free medical treatment. Staff members are entitled to casual and paid annual leave, with female staff eligible for up to six months of maternity leave.

Faculty, including PhD scholars, are supported in career development with duty leave for doctoral committee meetings and attendance at FDPs, seminars, and workshops with covered registration fees. Financial assistance is offered through the BYOD initiative, encouraging faculty to purchase personal laptops.

Supportive staff receive complimentary uniforms, and there are festival allowances for everyone during Onam. Monthly staff meetings include birthday celebrations. The institution organizes annual staff tour. Quality food and subsidized hostel facilities are provided for staff from distant places.

The well-being of staff and students is a top priority, evident in the state-of-the-art gym accessible to all. Ensuring safety, separate parking spaces with surveillance are provided for staff vehicles. Additional amenities include a reprographic center and canteen on the college premises for staff convenience. Salary increments, based on a constant amount, years of service, and performance evaluation, underline the institution's commitment to overall staff welfare.

File Description	Documents
Paste link for additional information	<a href="https://aqar.depaul.edu.in/view/criteria/62">https://aqar.depaul.edu.in/view/criteria/62</a>
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

2

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

10

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>



### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

84

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

DiST employs a comprehensive appraisal system for both teaching and non-teaching staff, ensuring a thorough evaluation of their performance.

For teaching staff, a 360-degree appraisal is conducted, encompassing various elements. Firstly, student feedback is gathered twice per semester for all subjects, providing valuable insights into the teaching effectiveness. Additionally, colleagues within the department provide feedback once in an academic year, contributing to a well-rounded evaluation. Furthermore, teaching staff engage in self-evaluation, detailing their workload, contributions, roles handled, program organization, paper publications, workshops attended, and additional qualifications annually. Appraisals are also conducted by the Director/HOD/Programme Coordinator and the Principal once an academic year, providing multiple perspectives on performance.

Non-teaching staff undergo a thorough annual evaluation based on several methods. This includes feedback from students twice each semester, offering insights into their support services.



Furthermore, heads of departments provide feedback once in an academic year, and feedback is collected from supervisors or heads. An additional appraisal by the Principal is conducted once an academic year, ensuring a comprehensive evaluation of the non-teaching staff's contributions and performance. This structured and multi-faceted appraisal system underscores the institution's commitment to promoting excellence and continuous improvement across all staff categories.

File Description	Documents
Paste link for additional information	<a href="https://aqar.depaul.edu.in/view/criteria/66">https://aqar.depaul.edu.in/view/criteria/66</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

DiST places a strong emphasis on transparency within its financial operations, showcasing a dedicated commitment to accuracy. This dedication is apparent in the systematic audit processes implemented by the institution. There are established mechanisms to ensure the efficient utilization of existing financial resources. The Finance Director plays a pivotal role in supervising daily reports, quarterly audits, and the creation of annual financial statements.

**Regular Audits:** DiST ensures financial accountability through regular internal and external audits. Following departmental and chartered accountant guidelines, internal audits occur quarterly, employing the intranet "Dicoman" system for a meticulous examination of financial data which guarantees transparency and accuracy among internal and external stakeholders in DiST's financial operations.

**External Audits:** External audits are conducted by a Chartered Accountant, aiming to rectify errors and result in clearance certificates.

**Reporting to Principal and Management:** Comprehensive reports are provided to the Principal and Management, ensuring transparency and accountability.

**Timely Submissions to Regulatory Authorities:** Timely submissions of financial reports to regulatory authorities are furnished,

indicating adherence to rules and regulations.

These practices underscore DiST's dedication to financial integrity and responsible management. The synergy of internal and external audits, coupled with the Finance Director's involvement, establishes a robust financial management

File Description	Documents
Paste link for additional information	<a href="https://agar.depaul.edu.in/view/criteria/67">https://agar.depaul.edu.in/view/criteria/67</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

37.30

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

DePaul Institute of Science & Technology (DiST), functioning as a self-financing institution, prioritizes effective financial planning to ensure the optimal utilization of resources for planned growth. The institution employs a comprehensive approach, encompassing ongoing budgeting and internal-external financial audits, to facilitate efficient fund mobilization and allocation. At the departmental level, budgets play a crucial role in contributing to resource allocation aligned with organizational goals, overseen by central financial coordination.

This well-structured mechanism involves a multi-step process, starting with departmental budgeting, followed by institutional budget preparation, and a thorough finance department review. The

budget creation process incorporates forecasting, policy alignment and a careful assessment of the institution's financial position. Final approval is obtained through discussions and corrections, ensuring alignment with strategic objectives. Year-end audits play a pivotal role by comparing budgeted versus actual expenditures, enabling the implementation of corrective actions.

Funding sources for DiST include fees, loans and support from various entities. These financial inflows are strategically allocated to cover diverse expenditures, such as staff salaries, fees, infrastructure development and operational expenses. DiST's meticulous financial management approach establishes a framework that not only ensures fiscal responsibility but also supports the institution's sustained growth and development.

File Description	Documents
Paste link for additional information	<a href="https://aqar.depaul.edu.in/view/criteria/89">https://aqar.depaul.edu.in/view/criteria/89</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

### 1. The Soft Skills and Professional Enhancement Program at DiST

DiST's Professional Enhancement Program, led by the School of Professional Development and the Placement Cell, prepares students for the corporate world by focusing on English communication, self-development and soft skills for successful careers. Activities include Each One Teach One, Radio DiST, Pep Talk, YES, and Talk to a Foreigner, along with Placement Training, Mock Drives, Alumni Talks and Industry Visits. Online admission interviews aid out-of-state admissions, and the college enhances research and international collaborations through MoUs with leading universities. This reflects DiST's commitment to shaping well-rounded individuals for success in the professional arena.

### 2. Nava-Vayanalay

Due to technological advancements and evolving pedagogical practices, a new library wing is under construction, expanding infrastructure. Initiated at the academic year's start, the two-floor library block aims to meet the demands for enhanced research

interaction, robust search interfaces, and digital resources. The ground floor includes a reception and stack room (187.43 sqm), while the first floor houses a reading room, digital library, and language laboratory (173.49 sqm). With a capacity for 100 students in the library and 10 in the language lab, the facility creates a conducive environment for academic pursuits.

File Description	Documents
Paste link for additional information	<a href="https://aqar.depaul.edu.in/view/criteria/69">https://aqar.depaul.edu.in/view/criteria/69</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

DiST has established a robust framework dedicated to continuous improvement in its teaching-learning process, prominently demonstrated through the annual staff retreat, 'Renaissance.' The institution places significant emphasis on analyzing students' satisfaction survey results in comparison with staff surveys, offering valuable insights into educational alignment. Ensuring quality control, monthly audits of academic calendars and activity plans are conducted by Departmental Quality Assurance Cells, supplemented by semester-wise audits overseen by the IQAC. The examination cell plays a transparent role in planning and executing two internal exams, with proactive communication of question papers, answer keys and return dates. Transparent communication is prioritized through the sharing of progress cards with students and parents, further encouraging parental involvement through regular PTA meetings post the 1st internal exam. The institution's commitment to rigorous quality standards is underscored by biannual internal audits conducted for ISO certification. Educational objectives are clarified through the mapping and communication of Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs) at the beginning of each semester. DiST's commitment to excellence is evident in its A grade from the NAAC in the first cycle itself. This underscores DiST's comprehensive dedication to continuous improvement, transparency, and the delivery of exceptional education.

File Description	Documents
Paste link for additional information	<a href="https://aqar.depaul.edu.in/view/criteria/70">https://aqar.depaul.edu.in/view/criteria/70</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://depaul.edu.in/IQAC/reports">https://depaul.edu.in/IQAC/reports</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**DIST prioritizes gender equity through specialized cells and initiatives, fostering inclusivity in academic and extracurricular spheres. Ensuring women's safety, the campus strategically employs CCTV cameras and maintains a vigilant security team for real-time monitoring. Curricular and co-curricular activities emphasize gender sensitivity, providing equal opportunities. Exclusive top-notch facilities enhance safety and comfort for women.**

**Key initiatives include:**

- Anti-Ragging Cell:**

Implements measures for a secure atmosphere.

Conducts awareness on "Social and Legal Ramification of Ragging."

- Women Empowerment Cell (DOWE):

Empowers females through mentorship and skill programs.

Highlights include Umbrella Making Workshop Season II.

- Women Non-Harassment Cell:

Works to prevent and address harassment.

Organizes events like "Abuse is Crime, Not an Excuse" talks.

- Anti-Narcotic Cell:

Ensures a drug-free environment.

Hosts rallies against drug abuse.

- ICC and Grievance Redressal Cell:

Actively addresses student issues.

- Value Education Program:

Weekly sessions promote gender equity and moral values.

- Counselling Department:

Fosters students' well-being.

Provides services for academic, personal, and emotional concerns.

DIST aims for an educational environment upholding equality, safety, and empowerment for every student in these initiatives.

File Description	Documents
Annual gender sensitization action plan	<a href="https://aqar.depaul.edu.in/view/criteria/75">https://aqar.depaul.edu.in/view/criteria/75</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://aqar.depaul.edu.in/view/criteria/75">https://aqar.depaul.edu.in/view/criteria/75</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**The institution is actively pursuing a plastic-free and eco-friendly campus aligned with the government's vision of a plastic-free India.**

**• Numerous initiatives include awareness programs, street plays, and workshops on waste management and climate change within the campus and the community.**

**• Benches made from plastic bottles are in use, and the institution discourages use-and-throw plastics, flex boards, and banners.**

**• The Nature Club conducts workshops for students, fostering environmental awareness, and on World Environment Day, collaborative programs distribute seedlings.**

**• The campus hosts an organic vegetable garden, utilizing kitchen waste for compost. Waste segregation is a priority, with recyclables sold, and non-biodegradables sent to the municipality for proper handling.**

- The campus employs separate bins for plastic, paper, and food waste, with the latter collected for animal fodder.
- Used napkins are incinerated, We Providing separate bins for used napkins in ladies' toilets is a hygienic and responsible measure. This practice promotes proper disposal of sanitary waste, maintaining cleanliness and ensuring a more sanitary restroom environment.
- Fluid waste undergoes treatment for garden irrigation.
- The institution minimizes e-waste through in-house repairs and external collaborations

An MOU with a neighborhood organization ensures responsible electronic waste disposal, showcasing a comprehensive approach to environmental sustainability.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**A. Any 4 or All of the above**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered



vehicles

**3. Pedestrian-friendly pathways**

**4. Ban on use of plastic**

**5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1. Green audit 2. Energy audit**  
**3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<b>No File Uploaded</b>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**  
**Provision for enquiry and information : Human assistance, reader, scribe, soft copies of**

**A. Any 4 or all of the above**

**reading material, screen****reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college emphasizes inclusivity, cultural diversity, and social responsibility, guided by the patron saint's charisma:

**Inclusive Approach:** Policies and regulations are comprehensive and inclusive.

- **Celebration of Festivals:** Active participation in regional, national, and international festivals promotes religious and cultural harmony.
- **Outreach Programmes:** Various departments conduct regular outreach programs, visiting marginalized individuals in orphanages, old age homes, and homes for the differently-abled.
- **Empathy Training:** Students receive training to be empathetic, with special events like 'Jingle Bells' fostering cultural competitions with differently-abled students.
- **Financial Support:** The college ensures economically backward students receive scholarships, preventing education hindrance due to financial difficulties.
- **Rural Exposure:** Departments organize rural camps, familiarizing students with rural culture, living conditions, and population needs. NSS units conduct camps for maintenance, cleaning, environmental protection, and organic farming in Angamaly.
- **Health Awareness:** Awareness programs on health hazards, including Cancer and AIDS, contribute to student well-being.
- **Celebration of Important Days:** National and global events are celebrated to instill a sense of brotherhood and harmony.

- **Staff Recognition:** Monthly staff meetings celebrate staff birthdays, reflecting a positive work culture.

In summary, the college actively creates a socially responsible environment, nurturing compassion, empathy, and awareness among students and staff.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college prioritizes holistic education, fostering a sense of national responsibility and patriotism alongside academic excellence.

- Displaying the Constitution's preamble in the reception area emphasizes its significance to students and visitors.
- The college incorporates fundamental rights and duties in its handbook, promoting constitutional awareness.
- Commemorating Independence Day, Republic Day, and Constitution Day instills respect for these national occasions.
- Integral to the curriculum is a focus on the Indian constitution, fundamental rights, and environmental studies.
- A mandatory Human Rights course in undergraduate classes ensures students understand their rights, legal protections, and potential violations.
- Debates provide platforms for students to express opinions and concerns.
- NSS Units and the School of Social Work mark Human Rights Day with seminars, fostering awareness, Programs addressing constitutional rights, gender issues, and law violations enhance students' understanding.

- Opportunities for student leadership promote confidence, problem-solving, and teamwork skills, contributing to national development.
- The Women's Cell conducts awareness programs, workshops, and discussions on gender and identity issues.
- The Legal Assistance Center collaborates with DES, providing legal advice to students and the community, emphasizing constitutional rights and offering support in case of violations.

The college's collective efforts aim to educate and empower individuals while providing legal assistance for safeguarding their rights.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://aqar.depaul.edu.in/view/criteria/91">https://aqar.depaul.edu.in/view/criteria/91</a>
Any other relevant information	<a href="https://aqar.depaul.edu.in/view/criteria/91">https://aqar.depaul.edu.in/view/criteria/91</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff** **A. All of the above**

**4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college is committed to fostering a sense of nationalism and patriotism, along with promoting unity and peace.

- National and international days of significance, such as Independence Day and Teachers' Day, are observed with respect, featuring talks and programs that instill patriotism among staff and students.
- The celebration extends to national, regional, and international festivals like Onam, Kerala Piravi, Christmas, Eid, Holi, and Easter.
- Special events mark occasions like National Youth Day, where students decorate the campus with positive notes in honor of Swami Vivekananda's birth anniversary.
- The college, through its yoga club, observes World Yoga Day to emphasize the importance of integrating yoga into lifestyle.
- International Women's Day is led by the DePaul Organization for Women Empowerment.
- The college actively participates in awareness initiatives, including observing International Day Against Drug Abuse and Illicit Trafficking and celebrating World Environmental Day with tree sapling distribution.
- Literary competitions, seminars, and programs are conducted for Environmental Day and Earth Day.
- Students express gratitude to teachers on Teachers' Day, offering flowers and gifts.
- Awareness programs on Cancer Day and HIV/AIDS Day are organized, and the School of Social Work observes various days related to mental health, Alzheimer's, elders, domestic violence, and international social work.
- The School of Media and Communication commemorates International Press Day, Animation Day, and Photography Day to raise awareness among students on freedom of press and creative expression.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### 1."Renaissance: Enhancing Academic Excellence"

**Objectives:** Evaluate academic and non-academic performance, plan future activities, achieve teaching-learning outcomes and refresh participants' body and mind.

**Context:** "Renaissance" at DiST aligns departmental goals, student development, and learning objectives.

**Practice:** Staff engage in a two-day retreat annually, featuring themed programs, expert discourses, goal-setting sessions, and cultural activities fostering unity and enhanced teaching methods.

**Evidence of Success:** Improved communication, curriculum alignment, staff training, student outcomes and satisfaction.

**Challenges/Resources:** Departmental evaluations, objective setting, scheduling activities, conducting surveys, documentation, and securing expert resources.

### 2."Sahapadikku Oru Veedu: Building Homes, Fostering Community"

**Objectives:** Support DiST family without homes, engage students in community projects, build one house yearly.

**Context:** DiST's initiative aligns with St. Vincent De Paul's ethos and the government's "Shelter to All" mission, creating socially committed professionals.

**Practice:** An annual project led by the principal provides a secure house to staff or student.

**Challenges/Resources:** Identifying beneficiaries, planning, resource mobilization, and fostering community spirit.

**Evidence of Success:** "Sahapadikku Oru Veedu, initiated in 2016, has constructed 7 houses for the homeless and is diligently working on the 8th house."

**Problems Encountered :** Rising market prices have impacted the predetermined budget, making it challenging to allocate funds for

house construction.

File Description	Documents
Best practices in the Institutional website	<a href="https://depaul.edu.in/IOAC/best_practice">https://depaul.edu.in/IOAC/best_practice</a>
Any other relevant information	<a href="https://agar.depaul.edu.in/view/criteria/94">https://agar.depaul.edu.in/view/criteria/94</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

DiST's 'Saktheekaran Mission' encompasses three pivotal initiatives: 'Vanchit Saktheekaran Mission' focuses on aiding the underprivileged; 'Shishy Saktheekaran Mission' empowers students through skill development; and 'Samudaay Saktheekaran Mission' strstrengthens the local community.

- Under 'Vanchit Saktheekaran Mission,' the 'Sahapadikku Oru Veedu' initiative constructs/renovates houses for financially challenged students. 'Jingle Bells' celebrates Christmas and New Year with differently-abled students, spreading joy through cultural festivities.
- 'Shishy Saktheekaran Mission' emphasizes student development through programs, conferences, and the 'School of Professional Development' refining soft skills. The college encourages innovation and entrepreneurship via the 'Innovation and Entrepreneurship Development Cell' and partners with 'Additional Skill Acquisition Programme.'
- 'Samudaay Saktheekaran Mission' involves rural camps, medical, dental, and blood donation camps, legal counseling, and initiatives like 'Snehaswaram' and 'Each One Teach One' to empower the local community.

DiST's commitment to its vision and mission is evident through these holistic efforts, ensuring empowerment extends beyond academic boundaries, encompassing students and the community alike.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

In today's knowledge-driven world, curriculum development is crucial for a country's progress. Adhering to the university, each department meticulously plans academic calendars, semester activities, timetables and lesson plans, seeking regular feedback from students and guardians and aligning with the institution's vision. Biannual evaluations are conducted by Academic Monitoring Committee to ensure that the objectives of the departments are in sync with DiST's mission.

- Preceding each academic year, an academic retreat refines teaching methodologies and establishes a shared schedule through thorough discussions.
- Weekly department meetings assess and document academic plans on the intranet, maintaining consistency with institutional policies.
- Students actively participate in workshops, seminars, industrial visits, industrial interactions and projects to gain practical insights.
- Personalized career counseling and mentoring is offered to assist students in overcoming challenges.
- class committees twice in each semester address concerns, and the examination cell oversees internal and model examinations, sharing progress reports.
- A weekly schedule of remedial classes proves beneficial in assisting slow learners, aiding in their progress and contributing to an overall improvement in academic outcomes.
- Intranet facilities meticulously document academic affairs, and departmental associations contribute to student enrichment through talks and competitions.



File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://aqar.depaul.edu.in/view/criteria/1">https://aqar.depaul.edu.in/view/criteria/1</a>

#### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- MG University provides the syllabus, academic calendar and examination calendar at the start of each academic year. The academic retreat, "Renaissance," follows the university calendar, and departmental academic calendars are crafted during this event. These calendars encompass various activities such as semester beginnings, bridge and orientation programs, internal exams, add-on courses, assignments, seminars, value education classes, industry visits and more.
- The college academic calendar is consolidated from departmental ones, and each department establishes a semester activity plan based on the academic calendar. Teachers document their adherence to the plan on the Intranet. Subjects-in-charge create lesson plans, specifying teaching methods, textbooks and topics.
- Quality assurance committees at the department level audit adherence monthly, while the college-level Academic Monitoring Committee assesses implementation at each semester's end, communicating reports to the IQAC.
- DiST follows Outcome-Based Education with Continual Internal Evaluation.
- The timetable is scheduled and displayed at the beginning of each semester, accessible to students on the DiCoMan Intranet.
- Result analysis after internal exams identifies weak students who receive remedial classes. Teachers prepare question papers and answer keys for exams.
- PTA meetings and open houses keep parents informed, and sessional marks are displayed at semester-end, addressing grievances through department-level and college-level grievance redressal committees.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://aqar.depaul.edu.in/view/criteria/2">https://aqar.depaul.edu.in/view/criteria/2</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**16**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data**

**requirement for year: (As per Data Template)****119**

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year****1077**

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

- Weekly value education classes at DiST focus on moral, social, political, environmental values, human rights, and more, aiming to instill these principles in students' attitudes and behavior for positive contributions to society.
- All undergraduate programs include a compulsory course on environmental protection and human rights.
- The School of Professional Development enhances students' personal growth through regular sessions, and the "Each One Teach One" initiative involves DiST students teaching basic English in Malayalam medium schools.
- De Paul Organization for Women Empowerment (DOWE) empowers girl students with self-defense skills and promotes women's safety and entrepreneurship.
- Students initiated the "Sahapadiku Oru Veedu" program, contributing to house construction/renovation by saving a part of the funds spent on celebrations and offering

labour.

- Clubs ,departments and NSS organizes regular Medical, Dental, Blood Donation, and Rural camps, along with social outreach programs, showcase a commitment to community welfare.
- Organic Farming initiated by students and staff with an aim of Greener Earth.
- organic farming, waste material and waste plastic bottles collection highlight a dedication to environmental sustainability

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

30

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

731

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

#### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students Teachers Employers Alumni**

**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="https://depaul.edu.in/IQAC/curriculum_feedback">https://depaul.edu.in/IQAC/curriculum feedback</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://depaul.edu.in/IQAC/curriculum_feedback">https://depaul.edu.in/IQAC/curriculum feedback</a>

#### TEACHING-LEARNING AND EVALUATION

##### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

577

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

107

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## **2.2 - Catering to Student Diversity**

**2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners**

The institution adopts a multifaceted approach to student development, starting with an Orientation Program and Bridge Course for new students, providing foundational knowledge for their courses. The students benefit from Aptitude Training and Add-On Programs, enhancing diverse skill sets. Soft skills development is facilitated through the School of Professional Development (SPD), crucial for employability and they organize various programmes which helps to identify outstanding talents. Advanced learners are identified and encouraged to engage in paper publications, presentations, and external workshops, including participation in programmes like 'Each One Teach One' and 'Talk to a Foreigner' organized by SPD. They also have access to a custom E-library. The institution supports MOOC enrollments from platforms like NPTEL SWAYAM and Coursera, offering fee reimbursements for successful course completions. Students are motivated to participate in inter-collegiate fests, with partial funding support.

Regular assessments, including two internal exams and module-based tests, help identify and provide remedial coaching to

slower learners. A mentoring system, coupled with first-year counseling services, addresses individual learning challenges.

This holistic educational strategy ensures a comprehensive learning environment, catering to diverse student needs and preparing them for various professional challenges.

File Description	Documents
Paste link for additional information	<a href="https://aqar.depaul.edu.in/view/criteria/11">https://aqar.depaul.edu.in/view/criteria/11</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1336	91

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution emphasizes experiential learning by merging practical industrial experiences with academic learning. This includes workshops, seminars, industrial visits, and interactions with industry experts. Students participate in department-specific clubs and events like Trade Fair, where they engage in simulated trading activities, and college festivals such as Dignito, Daksh, IFest & Diora are organized for hands-on learning in their fields. Outreach initiatives involve visits to orphanages and old age homes, offering insights into social challenges. The curriculum incorporates block placements, field visits, rural camps, and programs like Snehaswaram address societal issues. Industrial visits provide a glimpse into current industry trends and innovations. Unique programs like 'Each One Teach One' a career orientation initiative, foster peer learning and career guidance. International exposure is provided through an exchange program with James Cook University, Australia. Participative learning is encouraged through club activities, Day

Celebrations, Inter Departmental competitions, skill development programs, and student exchange programs. Webinars, video conferences, and college fests further enrich this experience. Problem-solving skills are developed through practical activities, case studies, lab sessions, internships, and projects. This integrated approach not only equips students with practical skills but also instills a sense of social responsibility.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://agar.depaul.edu.in/view/criteria/12">https://agar.depaul.edu.in/view/criteria/12</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The Institute prioritizes a robust ICT infrastructure, elevating academic, administrative, and operational efficiency, overseen by a dedicated system manager. With 25 Wi-Fi access points and a 135 Mbps broadband connection, both faculty and students benefit from high-speed internet connectivity, fostering effective engagement with the digital world. The in-house development and daily updates of the Institute's website signify its commitment to staying current. Faculty members have computer systems with internet connectivity in their cabins, facilitating seamless integration of technology into their work. For ICT-enabled teaching, classrooms and seminar halls are equipped with ceiling-mounted LCD projectors or LED TVs. Faculty utilize these tools, along with modern software, audio clips, editing tools, mobile and web applications, and online platforms like Moodle, Google Classroom, and Webex for assignments and seminars. The E-Library, featuring resources like ProQuest, DELNET, and the National Digital Library of India, allows access to an extensive collection of e-journals and e-books. University question papers are conveniently accessible on the intranet. Students are encouraged to enroll in MOOC courses on platforms like NPTEL, SWAYAM, and COURSERA. Dist's affiliation with SWAYAM NPTEL since August 2017 has yielded numerous certifications.



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

75

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

91

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

15

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

544

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Institute adheres to university-prescribed assessment schemes and syllabus for its programs. Continuous Internal Evaluation materials like assignment records and internal marks are regularly audited and stored on the intranet, accessible to students and parents. The college handbook on the website encompasses the academic calendar, department details, student guidelines, and regulations as per the university. It also includes detailed program syllabus, outlining courses, hours, assessment criteria, credits, and internal assessment components. Program and Course Objectives are publicly available on the site. Class animators educate students on internal and university exam processes. The Exam Cell schedules internal exams according to the academic calendar and semester plan, with details posted on class notice boards. Semester plans detail assignment and seminar timelines, including submission and mark publication dates. Students are required to complete subject-specific assignments

and seminars. Sessional marks are publicly posted for a week to motivate student performance and also for student queries before finalization. Internal exam question papers and answer keys are set by faculty. After assessment, students verify their answer scripts and the marks are uploaded to DiCoMan, for students and Parents. Progress reports are issued after exams for parental signatures. Each semester have open houses for parent-teacher interactions.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://aqar.depaul.edu.in/view/criteria/16">https://aqar.depaul.edu.in/view/criteria/16</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Institute has implemented a three-tier grievance redressal mechanism for addressing student concerns regarding sessional marks. An academic calendar and semester activity plans are published annually. Before examinations, detailed timetables are displayed on notice boards. Faculty prepare and submit question papers and answer keys to the Exam Cell. Students receives evaluated answer scripts within ten days, enabling them to submit any assessment-related grievances to their class animator or Head of Department(HOD). Sessional marks are posted on the notice board at semester's end, allowing a week for students to file grievances. Initial grievances are addressed at the department by a committee including HOD, a senior faculty member, class animator, and subject teacher. Unresolved issues can be escalated to the College Grievance Redressal Cell, which reviews all relevant documents and consults with involved faculty and HODs. For further escalation, students may approach the University Grievance Redressal Cell. The college's Academic Progress Monitoring Committee(APMC) reviews and suggests improvements for examination-related grievances. For issues related to University Examinations such as unexpected low marks students report to their animator or HOD. The Principal forwards complaints to the University's Controller of Examinations and follows up for resolution. Responses from the University are communicated back to students.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://agar.depaul.edu.in/view/criteria/17">https://agar.depaul.edu.in/view/criteria/17</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme Outcomes (POs) encapsulate the expected knowledge, skills, and attitudes of graduates, while Programme Specific Outcomes (PSOs) focus on the capabilities unique to each program. Course Outcomes (COs) detail the aims of individual courses. These outcomes are accessible on Mahatma Gandhi University's website and are supplemented by department-specific outcomes not listed in the syllabus. These well-defined POs, PSOs, and COs ensure that students acquire industry-relevant competencies. Communication of POs and PSOs occurs at the program's inception and during 'DeBuds' initiation day, ensuring clarity for students, faculty, parents, and other stakeholders. Course objectives, including outcomes and assessment methods, are outlined by instructors at the start of each course. Annual departmental meetings review past activities and plan for the upcoming year, focusing on POs, PSOs, COs, and faculty assignments. Semester Activity Plans, influenced by these outcomes, guide faculty in imparting them effectively to students. A systematic approach is adopted for tracking outcome achievements. Detailed mappings of POs, PSOs, and COs with assigned numerical values allow for precise assessment of student performance in each course and program. This methodical analysis aids in evaluating program-specific outcomes for individual students and the entire class, ensuring a holistic view of educational accomplishments.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://depaul.edu.in/academics/programs">https://depaul.edu.in/academics/programs</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

## 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

At DiST, student performance and progress are evaluated through a direct grading method encompassing Internal and Model Examinations, Assignments, Seminars, Attendance, Viva-Voce, and Internship, with emphasis on formative assessments as outlined in the syllabus. This approach facilitates comprehensive tracking of each student's development over their program duration.

Assignments and seminar topics, chosen by subject instructors based on targeted outcomes, are distributed to students with set submission deadlines, outlined in the Semester Activity Plan displayed in classrooms. This plan also schedules all examinations.

[https://aqar.depaul.edu.in/view/criteria/20DiST's Outcome-Based Education\(OBE\) evaluation includes:](https://aqar.depaul.edu.in/view/criteria/20DiST's%20Outcome-Based%20Education(OBE)%20evaluation%20includes)

- Defining Programme Outcomes(POs) and Programme Specific Outcomes(PSOs) per program, adhering to either the university syllabus or DiST's own criteria.
- Establishing Course Outcomes(COs) in line with POs and PSOs for each course.
- Mapping each CO to the relevant POs and PSOs.
- Applying a rubric for CO evaluation, assigning grade points based on achievement percentages: over 60%(High), 50-60%(Medium), 40-50%(Low), and below 40%(zero). For CBCS - Under Graduate Degree Programmes post-2017, these thresholds vary slightly.
- Linking internal assessment components to their respective COs.
- Evaluating COs, POs, and PSOs at semester's end using rubric indicators to determine levels of attainment.
- Calculating each student's overall attainment in their program at its conclusion.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://aqar.depaul.edu.in/view/criteria/20">https://aqar.depaul.edu.in/view/criteria/20</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

319

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://depaul.edu.in/assets/download/annualreport22_23.pdf">https://depaul.edu.in/assets/download/annualreport22_23.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://depaul.edu.in/assets/download/sss\\_2023.pdf](https://depaul.edu.in/assets/download/sss_2023.pdf)

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1.78

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="https://www.mangalapuzha.org/">https://www.mangalapuzha.org/</a>

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

De Paul Institute of Science and Technology promotes myriad inventive skills across disciplines, fostering collaboration with

industries and entrepreneurs.

- The Innovation and Entrepreneurship Development Cell (IEDC) and National Innovation and Start-Up Policy (NISIP) Cell conduct workshops and seminars, enhancing entrepreneurial skills and supporting start-ups with government assistance.

- Facilitates student internships through MoUs and gains industry insights through memberships in organizations like KMA and NIPM.

- In the Computer Science department, undergraduate students developed a cutting-edge D-BOT, showcasing the integration of advanced technologies. Postgraduate students introduced a general keyboard with a unique wall installation, symbolizing the institution's commitment to technological progress.

- Emphasizing the creation and transfer of knowledge, the library features prominent databases like DELNET and ProQuest, widely utilized by faculty and students. Moodle, an eLearning platform, further empowers educators and students.

- Encourages research degrees, quality journal publications, and supports societal growth through research promotion and consultancy policies.

- The De Paul Journal of Scientific Research (DJSR) provides a platform for academics to share valuable insights.

- 'The Informer,' a newsletter by MA JMC students, nurtures skills in news reporting, editing, and design.

- Actively recognizes and supports talented individuals through academic fests and events like MS Excel Workshop, Trade Faire, and Radio DiST. Students create installations, clay models, wall paintings, and more.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://aqar.depaul.edu.in/view/criteria/23">https://aqar.depaul.edu.in/view/criteria/23</a>

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**



**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

57

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.3 - Research Publications and Awards****3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

21

File Description	Documents
URL to the research page on HEI website	<a href="https://depaul.edu.in/academics/dcrd">https://depaul.edu.in/academics/dcrd</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year****3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

31

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

3

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

- Sahapadikku Oru Veedu involves DiST community to construct homes for financially challenged individuals.
- Jingle Bells, organized by SADESS, provides a platform for specially-abled children, promoting inclusivity.
- Velicham 2k23, in collaboration with Little Flower Hospital, conducted an eye-check camp at De Paul auditorium.
- Each One Teach One is an initiative in which the students teach English to underprivileged Malayalam medium students at Holy Family School.
- Sneha Swaram Club arranges events like Ecstasy and Thoovalsparsham to support isolated individuals.
- KOOTTU, a student-led initiative by the School of English, offers sustenance, clothing, recreation, and companionship to the underprivileged.
- HOPE, the student's outreach program of the School of Management, engages with a home for destitute, providing performances, games, essentials, and shared lunch.
- Patheyam, a monthly outreach by the School of English, distributes food packets to the needy.

- Campova 22 and Floresta 22, educational nature camps by Computer Science PG in association with the Forest Department, explore nature to enlighten the minds.
- SADESS conducted awareness programs on Organ Donation, Environment Day, and Mental Health Week to observe national and international days of importance.
- Social Work Department's WAYGRAM is a rural camp for MSW students, focusing on community dynamics, rapport building, surveys, and applying theoretical knowledge to community organization principles.

File Description	Documents
Paste link for additional information	<a href="https://agar.depaul.edu.in/view/criteria/33">https://agar.depaul.edu.in/view/criteria/33</a>
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

14

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

40

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

1336

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

225

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

17

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college boasts 6-acre, 70-cent campus, with a total built-up area of 10611.97 square meters. Notable features include an open auditorium, an auditorium, 2 conference halls and 1 seminar hall.

52 well-furnished, ventilated Classrooms equipped with 27 LCD projectors, 25 LED TVs, 2 Interactive panel boards, 2 TV rooms, 1 audio recording studio, and 1 video recording cum screening studio enhance the learning environment.

The college houses 3 well-equipped Computing laboratories with an average of 60 systems, an 800-square-foot art lab, and a 2D Classic Animation Lab. A sophisticated server room, featuring 4 high-end servers, supports 323 computing systems with 1 GBPS speed. All computing devices are equipped with Microsoft Campus License and 5 Licensed software packages.

21 Wi-Fi access points and a 400 Mbps Broadband connection. Multimedia students benefit from dual labs with advanced technologies, including a VFX studio with a Chroma background, a media store, and a digital store with online media server access.

The campus ensures 24-hour power supply through HT supply and generators. Accessibility features include lifts, toilets, wheelchairs, and alternative paths for Divyangjan. Sewage water treatment facilities, separate sick rooms, staff rooms on each floor, and designated parking spaces for staff and students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://agar.depaul.edu.in/view/criteria/39">https://agar.depaul.edu.in/view/criteria/39</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college prioritizes sports, offering well-Maintained courts for volleyball, basketball, badminton, and table tennis. Apart from a fulltime physical education faculty, trained coaches also enhance skills in basketball, volleyball & cricket, with achievements in university and state teams. The annual inter-collegiate volleyball tournament and victories showcase the college's sporting prowess. Shared grounds with De Paul English Medium School provide opportunities, and the gymnasium is equipped for weightlifting and powerlifting.

In-house yoga classes are conducted, with an Annual celebration of International Yoga Day in a dedicated hall.

Seminar halls host various events and practice sessions for mimes, folk dances, plays, and group music. Studios, Dubbing, and editing suites support student's cultural endeavors, fostering latent talents through competitions.

The institute provides cameras and shooting gear, and the auditorium with a 750-person capacity, along with a digital lab for movie editing, contributes to a vibrant cultural environment.

2 NSS units with 100 volunteers actively engage in community service. Annual NSS camps in villages and various projects contribute to the society.

The college enriches the student experience with Celebrations, including youth festivals inter-collegiate events and competitions related with local festivals. An open stage to

conduct fests, College Day, Arts Day etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://aqar.depaul.edu.in/view/criteria/40">https://aqar.depaul.edu.in/view/criteria/40</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

52

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://aqar.depaul.edu.in/view/criteria/103">https://aqar.depaul.edu.in/view/criteria/103</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

54.09

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

## 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Since 2002, our library has been fully automated with 'DiCoMan', a web-centric software facilitating efficient user service. Developed in-house, it comprises five main modules: Acquisition, Cataloguing, Circulation (Issue, Return, and Renewals), Serials Control, and OPAC. Staffed by one librarian and two support personnel, the library, located in the administrative building, boasts modern ICT amenities, including an INTRANET server with fiber optic connectivity. With 18,400 books, 29 journals, and 70 periodicals, along with subscriptions to ProQuest, DELNET, and the National Digital Library of India, access to E-resources is comprehensive. Open access is available, complemented by separate reading and reference sections. The facility includes attendance tracking, new arrivals displays, and CCTV surveillance. Accommodating 60 students, the reading room features various sections like circulation, periodicals, digital library, and stacks. Moreover, it houses a diverse repository, including rare books and manuscripts. Barcoding ensures automated circulation, supported by barcode readers and WEB OPAC Entry/Exit software. The intranet provides a link search facility, while library-related communications are disseminated through notice boards. Annual celebrations, competitions, and effective communication strategies enhance user engagement.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://agar.depaul.edu.in/view/criteria/41">https://agar.depaul.edu.in/view/criteria/41</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

5.18

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

75.18

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The De Paul Institute of science and technology college features 27 classrooms equipped with LCD projectors, 25 with LED TVs, and 2 Interactive panel boards for an interactive learning environment. Comprehensive CCTV surveillance spans the 6-acre campus, ensuring safety. The technological infrastructure

includes 298 computers, strategically placed printers, and a robust Wi-Fi network with 22 routers, fostering a technologically advanced academic setting. The in-house developed Digital College Management System (DiCoMan) unifies modules for Administration, Academics, Library, Accounts, and Store, facilitating communication and serving as a centralized information hub. Regular updates of devices and supporting software, coupled with advanced antivirus protection, keep the institution technologically current. Dedicated firewall protection enhances internet facilities, fostering web-based learning while ensuring a secure online environment. The institution's modern laboratories are designed for maximum utility and aesthetic appeal, providing an optimal environment for practical learning. A dedicated hardware lab offers hands-on experience in computer assembly and repair, enriching understanding. Utilizing open-source tools, DiCoMan streamlines campus processes, minimizes data entry, and provides easy access to information, promoting efficient administration. The college prioritizes cutting-edge technology integration, ensuring a comprehensive and dynamic educational environment.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://aqar.depaul.edu.in/view/criteria/43">https://aqar.depaul.edu.in/view/criteria/43</a>

#### 4.3.2 - Number of Computers

298

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

206.05

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Dist's Digital Labs are efficiently managed with trained personnel overseeing software updates, system maintenance, and student monitoring. Lab allocation aligns seamlessly with the timetable, and meticulous attendance records, both digital and manual, prevent errors and ensure transparency. The VFX Studio, integrated into the Digital Lab, receives dedicated faculty oversight, ensuring regular system and software updates, and maintains strict records. The Audio Lab, staffed with skilled personnel, focuses on teaching recording, mixing, and sound editing, with a dedicated staff member handling software updates and system maintenance. The Studio maintains a detailed equipment book, recording information on student equipment loans for films or projects. The Editing Suite, part of the Studio, undergoes regular updates for a state-of-the-art environment. The college library operates on all working days, providing consistent access to academic resources, with organized borrowing using ID cards.

Sports facilities undergo regular checks and repairs based on recommendations, with players maintaining grounds and equipment. Computer repair requests are documented, and all systems are under an annual maintenance contract. Dedicated professionals maintain classrooms, infrastructure, and furniture, conducting yearly checks for repairs and improvements. Gymnasium equipment, landscaping, waste management, facility cleanliness, electrical fittings, UPS, Generators, kitchen equipment, and washrooms undergo regular checks and maintenance, contributing to a sustainable and well-maintained campus.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://agar.depaul.edu.in/view/criteria/48">https://agar.depaul.edu.in/view/criteria/48</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

16

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

183

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="https://depaul.edu.in/">https://depaul.edu.in/</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

750

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

750

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>A. All of the above</b>								
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee</td><td><a href="#">View File</a></td></tr> <tr> <td>Upload any additional information</td><td><a href="#">View File</a></td></tr> <tr> <td>Details of student grievances including sexual harassment and ragging cases</td><td><a href="#">View File</a></td></tr> </tbody> </table>	File Description	Documents	Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>	Upload any additional information	<a href="#">View File</a>	Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>	
File Description	Documents								
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>								
Upload any additional information	<a href="#">View File</a>								
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>								
<b>5.2 - Student Progression</b>									
<b>5.2.1 - Number of placement of outgoing students during the year</b>									
<b>5.2.1.1 - Number of outgoing students placed during the year</b>									
<b>128</b>									
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Self-attested list of students placed</td><td><a href="#">View File</a></td></tr> <tr> <td>Upload any additional information</td><td><a href="#">View File</a></td></tr> <tr> <td>Details of student placement during the year (Data Template)</td><td><a href="#">View File</a></td></tr> </tbody> </table>	File Description	Documents	Self-attested list of students placed	<a href="#">View File</a>	Upload any additional information	<a href="#">View File</a>	Details of student placement during the year (Data Template)	<a href="#">View File</a>	
File Description	Documents								
Self-attested list of students placed	<a href="#">View File</a>								
Upload any additional information	<a href="#">View File</a>								
Details of student placement during the year (Data Template)	<a href="#">View File</a>								
<b>5.2.2 - Number of students progressing to higher education during the year</b>									
<b>5.2.2.1 - Number of outgoing student progression to higher education</b>									
<b>49</b>									

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### **5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

#### **5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

11

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

### **5.3 - Student Participation and Activities**

#### **5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

##### **5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

9

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

**Administrative Engagement:** DiST actively promotes student engagement and representation in various administrative, co-curricular, and extracurricular activities. Students participate in administrative functions by being members of cells and committees like IQAC, Anti-ragging Committee, Students Grievance Redressal Committee, Internal Compliance Committee, Placement cell, IEDC, NISP and IIC.

**Students' Union:** The institution empowers the Students' Union to lead campus-wide student programs.

**Class Committees:** Class Committees, comprising three students from each class, contribute to the institutional ethos.

**NSS - National Service Scheme:** an integral part of DiST's commitment to community service.

**DiST Clubs:** The college boasts 18 student-led clubs, ranging from Anti-Narcotic Club, Cycling Club, Dance Club, Debate and public speaking Club, DOWE-Women's Club, SwaLe - Journalism Club, Drama Club, Fine Arts Club, Literary Club, Music Club, Nature Club, Photography Club, Quiz Club, Snehaswaram Club, Film Club, Yoga Club, Finance Club, HR Club and Marketing Club.

**Department fests/College Fest:** The departmental fests, such as 'DAKSH' by School of Management, 'DENOVO' by School of Social Work and 'D'IGINITO' by all other departments together , are key highlights.

**Departmental Associations / Clubs**



- Computer Science (PG) - Innovision
- Social Work - SADESS
- Commerce - Club Beta and Intenza
- Computer Science (UG) - Augmenta
- English - LITE-VISTA
- Media & Communication - AVAS

File Description	Documents
Paste link for additional information	<a href="https://aqar.depaul.edu.in/view/criteria/108">https://aqar.depaul.edu.in/view/criteria/108</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

1047

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association was established in 2010, comprising a robust network of Computer Science, Social Work, and Management alumni whose members are scattered worldwide. Department-specific alumni associations are present across all departments of DiST, and the general body meeting of the college alumni association is held on the second Saturday of May.

The elected office bearers, including the President, Vice President, Secretary, Joint Secretary, and Treasurer, are chosen from the various departmental alumni association office bearers. Alumni actively guide present students toward achieving their dreams through interactive sessions.

DiST Alumni play a crucial role in the college community, supporting placements, seminars, workshops, guest lectures, and invited talks, bridging the gap between the curriculum and industry expectations. The DiST Students and Alumni Medical Aid Fund has been established to assist students and alumni in need of medical aid, with contributions from current students, alumni, staff, and management.

Noteworthy initiatives include the Akhil Babu Memorial Scholarship, established by the School of Social Work's alumni, awarded to the best outgoing student of DiST annually. Additionally, the School of Management's alumni association installed a water purifier and cooler in the department. Overall, the Alumni Association actively contributes to the growth and well-being of the college and its members.

File Description	Documents
Paste link for additional information	<a href="https://aqar.depaul.edu.in/view/criteria/82">https://aqar.depaul.edu.in/view/criteria/82</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**D. 1 Lakhs - 3Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

DiST, an Arts & Science College under the De Paul Education Trust and owned by the Marymatha Province of the Vincentian Congregation, aligns its institutional governance seamlessly with

its vision and mission. The vision aims to establish a distinguished centre moulding exceptional professionals by integrating physical, intellectual, emotional and spiritual aspects through focused training and personalized career counseling. Simultaneously, the mission focuses on bringing out individuals' best by providing excellent, up-to-date training in new technologies, incorporating spiritual, intellectual and human dimensions for global challenges and a fulfilling future.

The governance structure includes the policy-making body, Trustees of De Paul Education Trust and Provincial administration, and an administrative decision-making body consisting of the Manager, Associate Manager, Principal and Finance Officer. The Advisory Council, formed by the College Management, offers consultative input, while the Management Council, comprising provincial council members and the Director/Principal, makes significant infrastructural decisions. The College Core Committees like Strategic Committee, Academic Monitoring Committee, IQAC etc. and specific roles like Director/HOD/Programme Coordinators and Office Superintendent contribute to overall supervision, quality initiatives and student-related matters. In essence, the governance framework ensures that every facet of the institution operates in harmony with its overarching vision and mission.

File Description	Documents
Paste link for additional information	<a href="https://aqar.depaul.edu.in/view/criteria/58">https://aqar.depaul.edu.in/view/criteria/58</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college exhibits effective leadership through practices centered on decentralization and participative management. In embracing a decentralized approach, various stakeholders, including committees, departments, office holders and students, actively participate in decision-making processes aligned with the institution's values. Department heads operate autonomously, giving priority to stakeholder input—particularly from students—during policy formulation and implementation.

With the principal goal of achieving autonomy by 2033, the

college has proactively expanded its UG and PG programs, concurrently focusing on enhancing infrastructure and library facilities. Noteworthy decisions, such as applying for new programs like MA English Language & Literature, BA English Language Literature Model II Journalism, and additional batches for MSW & BSW in October 2022, were made by the Governing body. The Institutional Quality Assurance Cell (IQAC) plays a central role in this strategic initiative, consistently convening meetings to propose departmental programs based on stakeholder input. Subsequent departmental discussions, presentations to the Academic Council, and IQAC prioritization lead to proposals forwarded to the governing body for approval. This participatory and decentralized management approach ensures a comprehensive decision-making process, with departments consulted on various needs, the Library Committee compiling book lists, and the Management Committee addressing infrastructural requirements for new programs.

File Description	Documents
Paste link for additional information	<a href="https://agar.depaul.edu.in/view/criteria/59">https://agar.depaul.edu.in/view/criteria/59</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The successful implementation of the institutional Strategic/Perspective Plan at DePaul Institute of Science and Technology reflects collaborative efforts among the management, Institutional Quality Assurance Cell (IQAC) and the Strategic Committee. One notable achievement aligned with the strategic plan is the acquisition of new land and the reorientation of the college entrance toward the National Highway. This significant move serves strategic objectives by enhancing the college's visibility and accessibility.

By securing new land and strategically positioning the entrance, the institution effectively addresses visibility concerns and accessibility issues. The decision to face the college entrance toward the National Highway aligns with the strategic goal of enhancing the institution's prominence and accessibility, ensuring better outreach to prospective students and visitors.

This successful implementation reflects a proactive approach in aligning strategic objectives with tangible actions. It signifies a conscious effort by the institution to not only execute strategic plans but also adapt the physical infrastructure to better serve the overarching goals of improved visibility and accessibility as outlined in the strategic plan.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://aqar.depaul.edu.in/view/criteria/60">https://aqar.depaul.edu.in/view/criteria/60</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college has a well-structured organizational hierarchy clearly outlined in its manual. The institution is under the management of the De Paul Education Trust, with the Provincial Superior of Marymatha Province serving as both the President of the Trust and the General Manager of the college. The Governing body, composed of all trustees, is responsible for decision-making. The Administrative body, comprising the Manager, Principal, Vice principal and Finance Director as ex-officio members, further facilitates efficient governance.

The Principal oversees day-to-day activities, ensuring the effectiveness of both teaching-learning processes and administrative tasks. The staff selection committee, appointed by the administrative body, identifies qualified staff based on professional excellence. The Director/HOD/Programme Coordinator is pivotal in coordinating departmental activities and providing guidance to faculty members. Teaching faculty bear responsibilities encompassing classroom and laboratory instruction, curriculum development, assessment and involvement in co-curricular activities.

Distinct roles are assigned to key personnel, such as the Librarian, Office Superintendent and the Placement Coordinators. Clear rules and regulations for both teaching and non-teaching

staff are documented in the code of conduct, ensuring adherence to institutional policies. This well-defined organizational structure facilitates effective administration and delineates roles and responsibilities across the institution.

File Description	Documents
Paste link for additional information	<a href="https://agar.depaul.edu.in/view/criteria/61">https://agar.depaul.edu.in/view/criteria/61</a>
Link to Organogram of the institution webpage	<a href="https://depaul.edu.in/aboutus/organogram">https://depaul.edu.in/aboutus/organogram</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

DiST management is committed to the well-being of its teaching and non-teaching staff, implementing various welfare measures. The Employee Provident Fund ensures post-retirement financial security, while the ESI provides free medical treatment. Staff members are entitled to casual and paid annual leave, with female staff eligible for up to six months of maternity leave.

Faculty, including PhD scholars, are supported in career development with duty leave for doctoral committee meetings and attendance at FDPs, seminars, and workshops with covered

registration fees. Financial assistance is offered through the BYOD initiative, encouraging faculty to purchase personal laptops.

Supportive staff receive complimentary uniforms, and there are festival allowances for everyone during Onam. Monthly staff meetings include birthday celebrations. The institution organizes annual staff tour. Quality food and subsidized hostel facilities are provided for staff from distant places.

The well-being of staff and students is a top priority, evident in the state-of-the-art gym accessible to all. Ensuring safety, separate parking spaces with surveillance are provided for staff vehicles. Additional amenities include a reprographic center and canteen on the college premises for staff convenience. Salary increments, based on a constant amount, years of service, and performance evaluation, underline the institution's commitment to overall staff welfare.

File Description	Documents
Paste link for additional information	<a href="https://aqar.depaul.edu.in/view/criteria/62">https://aqar.depaul.edu.in/view/criteria/62</a>
Upload any additional information	<a href="#">View File</a>

### **6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

2

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**



**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year****10**

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)****6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year****84**

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**



DiST employs a comprehensive appraisal system for both teaching and non-teaching staff, ensuring a thorough evaluation of their performance.

For teaching staff, a 360-degree appraisal is conducted, encompassing various elements. Firstly, student feedback is gathered twice per semester for all subjects, providing valuable insights into the teaching effectiveness. Additionally, colleagues within the department provide feedback once in an academic year, contributing to a well-rounded evaluation. Furthermore, teaching staff engage in self-evaluation, detailing their workload, contributions, roles handled, program organization, paper publications, workshops attended, and additional qualifications annually. Appraisals are also conducted by the Director/HOD/Programme Coordinator and the Principal once an academic year, providing multiple perspectives on performance.

Non-teaching staff undergo a thorough annual evaluation based on several methods. This includes feedback from students twice each semester, offering insights into their support services. Furthermore, heads of departments provide feedback once in an academic year, and feedback is collected from supervisors or heads. An additional appraisal by the Principal is conducted once an academic year, ensuring a comprehensive evaluation of the non-teaching staff's contributions and performance. This structured and multi-faceted appraisal system underscores the institution's commitment to promoting excellence and continuous improvement across all staff categories.

File Description	Documents
Paste link for additional information	<a href="https://agar.depaul.edu.in/view/criteria/66">https://agar.depaul.edu.in/view/criteria/66</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

DiST places a strong emphasis on transparency within its

financial operations, showcasing a dedicated commitment to accuracy. This dedication is apparent in the systematic audit processes implemented by the institution. There are established mechanisms to ensure the efficient utilization of existing financial resources. The Finance Director plays a pivotal role in supervising daily reports, quarterly audits, and the creation of annual financial statements.

**Regular Audits:** DiST ensures financial accountability through regular internal and external audits. Following departmental and chartered accountant guidelines, internal audits occur quarterly, employing the intranet "Dicoman" system for a meticulous examination of financial data which guarantees transparency and accuracy among internal and external stakeholders in DiST's financial operations.

**External Audits:** External audits are conducted by a Chartered Accountant, aiming to rectify errors and result in clearance certificates.

**Reporting to Principal and Management:** Comprehensive reports are provided to the Principal and Management, ensuring transparency and accountability.

**Timely Submissions to Regulatory Authorities:** Timely submissions of financial reports to regulatory authorities are furnished, indicating adherence to rules and regulations.

These practices underscore DiST's dedication to financial integrity and responsible management. The synergy of internal and external audits, coupled with the Finance Director's involvement, establishes a robust financial management

File Description	Documents
Paste link for additional information	<a href="https://aqar.depaul.edu.in/view/criteria/67">https://aqar.depaul.edu.in/view/criteria/67</a>
Upload any additional information	<a href="#">View File</a>

#### **6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

##### **6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

## 37.30

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

## 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

DePaul Institute of Science & Technology (DiST), functioning as a self-financing institution, prioritizes effective financial planning to ensure the optimal utilization of resources for planned growth. The institution employs a comprehensive approach, encompassing ongoing budgeting and internal-external financial audits, to facilitate efficient fund mobilization and allocation. At the departmental level, budgets play a crucial role in contributing to resource allocation aligned with organizational goals, overseen by central financial coordination.

This well-structured mechanism involves a multi-step process, starting with departmental budgeting, followed by institutional budget preparation, and a thorough finance department review. The budget creation process incorporates forecasting, policy alignment and a careful assessment of the institution's financial position. Final approval is obtained through discussions and corrections, ensuring alignment with strategic objectives. Year-end audits play a pivotal role by comparing budgeted versus actual expenditures, enabling the implementation of corrective actions.

Funding sources for DiST include fees, loans and support from various entities. These financial inflows are strategically allocated to cover diverse expenditures, such as staff salaries, fees, infrastructure development and operational expenses. DiST's meticulous financial management approach establishes a framework that not only ensures fiscal responsibility but also supports the institution's sustained growth and development.

File Description	Documents
Paste link for additional information	<a href="https://agar.depaul.edu.in/view/criteria/89">https://agar.depaul.edu.in/view/criteria/89</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

### 1. The Soft Skills and Professional Enhancement Program at DiST

DiST's Professional Enhancement Program, led by the School of Professional Development and the Placement Cell, prepares students for the corporate world by focusing on English communication, self-development and soft skills for successful careers. Activities include Each One Teach One, Radio DiST, Pep Talk, YES, and Talk to a Foreigner, along with Placement Training, Mock Drives, Alumni Talks and Industry Visits. Online admission interviews aid out-of-state admissions, and the college enhances research and international collaborations through MoUs with leading universities. This reflects DiST's commitment to shaping well-rounded individuals for success in the professional arena.

### 2. Nava-Vayanalay

Due to technological advancements and evolving pedagogical practices, a new library wing is under construction, expanding infrastructure. Initiated at the academic year's start, the two-floor library block aims to meet the demands for enhanced research interaction, robust search interfaces, and digital resources. The ground floor includes a reception and stack room (187.43 sqm), while the first floor houses a reading room, digital library, and language laboratory (173.49 sqm). With a capacity for 100 students in the library and 10 in the language lab, the facility creates a conducive environment for academic pursuits.

File Description	Documents
Paste link for additional information	<a href="https://agar.depaul.edu.in/view/criteria/69">https://agar.depaul.edu.in/view/criteria/69</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

DiST has established a robust framework dedicated to continuous improvement in its teaching-learning process, prominently demonstrated through the annual staff retreat, 'Renaissance.' The institution places significant emphasis on analyzing students' satisfaction survey results in comparison with staff surveys, offering valuable insights into educational alignment. Ensuring quality control, monthly audits of academic calendars and activity plans are conducted by Departmental Quality Assurance Cells, supplemented by semester-wise audits overseen by the IQAC. The examination cell plays a transparent role in planning and executing two internal exams, with proactive communication of question papers, answer keys and return dates. Transparent communication is prioritized through the sharing of progress cards with students and parents, further encouraging parental involvement through regular PTA meetings post the 1st internal exam. The institution's commitment to rigorous quality standards is underscored by biannual internal audits conducted for ISO certification. Educational objectives are clarified through the mapping and communication of Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs) at the beginning of each semester. DiST's commitment to excellence is evident in its A grade from the NAAC in the first cycle itself. This underscores DiST's comprehensive dedication to continuous improvement, transparency, and the delivery of exceptional education.

File Description	Documents
Paste link for additional information	<a href="https://agar.depaul.edu.in/view/criteria/70">https://agar.depaul.edu.in/view/criteria/70</a>
Upload any additional information	<a href="#">View File</a>

<b>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</b>	<b>B. Any 3 of the above</b>
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File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://depaul.edu.in/IQAC/reports">https://depaul.edu.in/IQAC/reports</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**DIST prioritizes gender equity through specialized cells and initiatives, fostering inclusivity in academic and extracurricular spheres. Ensuring women's safety, the campus strategically employs CCTV cameras and maintains a vigilant security team for real-time monitoring. Curricular and co-curricular activities emphasize gender sensitivity, providing equal opportunities. Exclusive top-notch facilities enhance safety and comfort for women.**

**Key initiatives include:**

- **Anti-Ragging Cell:**

**Implements measures for a secure atmosphere.**

**Conducts awareness on "Social and Legal Ramification of Ragging."**

- Women Empowerment Cell (DOWE):

Empowers females through mentorship and skill programs.

Highlights include Umbrella Making Workshop Season II.

- Women Non-Harassment Cell:

Works to prevent and address harassment.

Organizes events like "Abuse is Crime, Not an Excuse" talks.

- Anti-Narcotic Cell:

Ensures a drug-free environment.

Hosts rallies against drug abuse.

- ICC and Grievance Redressal Cell:

Actively addresses student issues.

- Value Education Program:

Weekly sessions promote gender equity and moral values.

- Counselling Department:

Fosters students' well-being.

Provides services for academic, personal, and emotional concerns.

DIST aims for an educational environment upholding equality, safety, and empowerment for every student in these initiatives.

File Description	Documents
Annual gender sensitization action plan	<a href="https://aqar.depaul.edu.in/view/criteria/75">https://aqar.depaul.edu.in/view/criteria/75</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://aqar.depaul.edu.in/view/criteria/75">https://aqar.depaul.edu.in/view/criteria/75</a>

<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b>	<b>C. Any 2 of the above</b>
<b>File Description</b>	<b>Documents</b>
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>
<b>7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management</b>	
<p>The institution is actively pursuing a plastic-free and eco-friendly campus aligned with the government's vision of a plastic-free India.</p> <ul style="list-style-type: none"> <li>• Numerous initiatives include awareness programs, street plays, and workshops on waste management and climate change within the campus and the community.</li> <li>• Benches made from plastic bottles are in use, and the institution discourages use-and-throw plastics, flex boards, and banners.</li> <li>• The Nature Club conducts workshops for students, fostering environmental awareness, and on World Environment Day, collaborative programs distribute seedlings.</li> <li>• The campus hosts an organic vegetable garden, utilizing kitchen waste for compost. Waste segregation is a priority, with recyclables sold, and non-biodegradables sent to the municipality for proper handling.</li> <li>• The campus employs separate bins for plastic, paper, and food waste, with the latter collected for animal fodder.</li> <li>• Used napkins are incinerated, We Providing separate bins for used napkins in ladies' toilets is a hygienic and responsible measure. This practice promotes proper disposal of sanitary waste, maintaining cleanliness and ensuring a more sanitary restroom environment.</li> </ul>	



- Fluid waste undergoes treatment for garden irrigation.
- The institution minimizes e-waste through in-house repairs and external collaborations

An MOU with a neighborhood organization ensures responsible electronic waste disposal, showcasing a comprehensive approach to environmental sustainability.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting  
Bore well /Open well recharge Construction of tanks and bunds Waste water recycling  
Maintenance of water bodies and distribution system in the campus**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1.Restricted entry of automobiles
- 2.Use of bicycles/ Battery-powered vehicles
- 3.Pedestrian-friendly pathways
- 4.Ban on use of plastic
- 5.Landscaping

**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

#### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>A. Any 4 or all of the above</b>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b>	<b>A. Any 4 or all of the above</b>
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File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**The college emphasizes inclusivity, cultural diversity, and social responsibility, guided by the patron saint's charisma:**

**Inclusive Approach:** Policies and regulations are comprehensive and inclusive.

- **Celebration of Festivals:** Active participation in regional, national, and international festivals promotes religious and cultural harmony.
- **Outreach Programmes:** Various departments conduct regular outreach programs, visiting marginalized individuals in orphanages, old age homes, and homes for the differently-abled.
- **Empathy Training:** Students receive training to be empathetic, with special events like 'Jingle Bells' fostering cultural competitions with differently-abled students.
- **Financial Support:** The college ensures economically backward students receive scholarships, preventing education hindrance due to financial difficulties.
- **Rural Exposure:** Departments organize rural camps, familiarizing students with rural culture, living conditions, and population needs. NSS units conduct camps for maintenance, cleaning, environmental protection, and organic farming in Angamaly.
- **Health Awareness:** Awareness programs on health hazards, including Cancer and AIDS, contribute to student well-being.
- **Celebration of Important Days:** National and global events

are celebrated to instill a sense of brotherhood and harmony.

- **Staff Recognition:** Monthly staff meetings celebrate staff birthdays, reflecting a positive work culture.

In summary, the college actively creates a socially responsible environment, nurturing compassion, empathy, and awareness among students and staff.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college prioritizes holistic education, fostering a sense of national responsibility and patriotism alongside academic excellence.

- Displaying the Constitution's preamble in the reception area emphasizes its significance to students and visitors.
- The college incorporates fundamental rights and duties in its handbook, promoting constitutional awareness.
- Commemorating Independence Day, Republic Day, and Constitution Day instills respect for these national occasions.
- Integral to the curriculum is a focus on the Indian constitution, fundamental rights, and environmental studies.
- A mandatory Human Rights course in undergraduate classes ensures students understand their rights, legal protections, and potential violations.
- Debates provide platforms for students to express opinions and concerns.
- NSS Units and the School of Social Work mark Human Rights Day with seminars, fostering awareness, Programs addressing constitutional rights, gender issues, and law violations enhance

students' understanding.

- Opportunities for student leadership promote confidence, problem-solving, and teamwork skills, contributing to national development.
- The Women's Cell conducts awareness programs, workshops, and discussions on gender and identity issues.
- The Legal Assistance Center collaborates with DES, providing legal advice to students and the community, emphasizing constitutional rights and offering support in case of violations.

The college's collective efforts aim to educate and empower individuals while providing legal assistance for safeguarding their rights.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://aqar.depaul.edu.in/view/criteria/91">https://aqar.depaul.edu.in/view/criteria/91</a>
Any other relevant information	<a href="https://aqar.depaul.edu.in/view/criteria/91">https://aqar.depaul.edu.in/view/criteria/91</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.**

**A. All of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college is committed to fostering a sense of nationalism and patriotism, along with promoting unity and peace.

- National and international days of significance, such as Independence Day and Teachers' Day, are observed with respect, featuring talks and programs that instill patriotism among staff and students.
- The celebration extends to national, regional, and international festivals like Onam, Kerala Piravi, Christmas, Eid, Holi, and Easter.
- Special events mark occasions like National Youth Day, where students decorate the campus with positive notes in honor of Swami Vivekananda's birth anniversary.
- The college, through its yoga club, observes World Yoga Day to emphasize the importance of integrating yoga into lifestyle.
- International Women's Day is led by the DePaul Organization for Women Empowerment.
- The college actively participates in awareness initiatives, including observing International Day Against Drug Abuse and Illicit Trafficking and celebrating World Environmental Day with tree sapling distribution.
- Literary competitions, seminars, and programs are conducted for Environmental Day and Earth Day.
- Students express gratitude to teachers on Teachers' Day, offering flowers and gifts.
- Awareness programs on Cancer Day and HIV/AIDS Day are organized, and the School of Social Work observes various days related to mental health, Alzheimer's, elders, domestic violence, and international social work.
- The School of Media and Communication commemorates

International Press Day, Animation Day, and Photography Day to raise awareness among students on freedom of press and creative expression.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### 1."Renaissance: Enhancing Academic Excellence"

**Objectives:** Evaluate academic and non-academic performance, plan future activities, achieve teaching-learning outcomes and refresh participants' body and mind.

**Context:** "Renaissance" at DiST aligns departmental goals, student development, and learning objectives.

**Practice:** Staff engage in a two-day retreat annually, featuring themed programs, expert discourses, goal-setting sessions, and cultural activities fostering unity and enhanced teaching methods.

**Evidence of Success:** Improved communication, curriculum alignment, staff training, student outcomes and satisfaction.

**Challenges/Resources:** Departmental evaluations, objective setting, scheduling activities, conducting surveys, documentation, and securing expert resources.

### 2."Sahapadikku Oru Veedu: Building Homes, Fostering Community"

**Objectives:** Support DiST family without homes, engage students in community projects, build one house yearly.

**Context:** DiST's initiative aligns with St. Vincent De Paul's

ethos and the government's "Shelter to All" mission, creating socially committed professionals.

**Practice:** An annual project led by the principal provides a secure house to staff or student.

**Challenges/Resources:** Identifying beneficiaries, planning, resource mobilization, and fostering community spirit.

**Evidence of Success:** "Sahapadikku Oru Veedu, initiated in 2016, has constructed 7 houses for the homeless and is diligently working on the 8th house."

**Problems Encountered :** Rising market prices have impacted the predetermined budget, making it challenging to allocate funds for house construction.

File Description	Documents
Best practices in the Institutional website	<a href="https://depaul.edu.in/IQAC/best_practice">https://depaul.edu.in/IQAC/best_practice</a>
Any other relevant information	<a href="https://agar.depaul.edu.in/view/criteria/94">https://agar.depaul.edu.in/view/criteria/94</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

DIST's 'Saktheekaran Mission' encompasses three pivotal initiatives: 'Vanchit Saktheekaran Mission' focuses on aiding the underprivileged; 'Shishy Saktheekaran Mission' empowers students through skill development; and 'Samudaay Saktheekaran Mission' strengthens the local community.

- Under 'Vanchit Saktheekaran Mission,' the 'Sahapadikku Oru Veedu' initiative constructs/renovates houses for financially challenged students. 'Jingle Bells' celebrates Christmas and New Year with differently-abled students, spreading joy through cultural festivities.
- 'Shishy Saktheekaran Mission' emphasizes student development through programs, conferences, and the 'School of Professional Development' refining soft skills. The college encourages innovation and entrepreneurship via the 'Innovation and Entrepreneurship Development Cell' and



partners with 'Additional Skill Acquisition Programme.'

- 'Samudaay Saktheekaran Mission' involves rural camps, medical, dental, and blood donation camps, legal counseling, and initiatives like 'Snehaswaram' and 'Each One Teach One' to empower the local community.

DiST's commitment to its vision and mission is evident through these holistic efforts, ensuring empowerment extends beyond academic boundaries, encompassing students and the community alike.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

The institution aims to conduct a minimum of five Faculty Development Programs or Administrative Training Programmes, enhancing the skills of faculty members and administrative staff. Committed to community engagement, DIST intends to organize at least ten Extension and Outreach Programmes, fostering a connection between the academic institution and the community, emphasizing social responsibility. An MOU with national/international universities for two additional departments will enrich the learning experience for both students and faculty. Recognizing the significance of research in academic institutions, DIST aims for 10% of its staff to either present or publish papers in the next academic year. This objective underscores the importance of contributing to the body of knowledge in their respective fields and staying actively engaged in scholarly activities. Furthermore, the commitment to academic scholarship extends to the goal of having a minimum of three staff members publishing or editing books. To strengthen the academic credentials of its faculty, DIST targets a 5% increase in the number of staff members holding a PhD. Simultaneously, the institution seeks to encourage a culture of continuous learning and advanced qualifications by having an additional 10% of the staff register for PhD programs. Future initiatives involve the expansion of the existing library and the transformation of the campus into a fully solar-powered facility. Additionally, the institution intends to acquire a new bus and implement an additional bus route.