

## IQAC MEETING REPORT 21/02/2023

### Report

**DE PAUL INSTITUTE OF SCIENCE & TECHNOLOGY (DiST)  
Internal Quality Assurance Cell (IQAC) Executive Meeting  
Meeting Report**

Date: 21-02-2023

Time: 2.00 PM

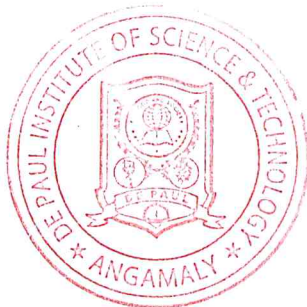
Venue: DiST, Board Room

#### Agenda

1. Welcome
2. Report reading
3. Presidential address
4. NAAC first cycle evaluation
5. New Academic year planning
6. Mentoring
7. Sahapadikku Oru Veedu
8. Staff FDP and Paper presentation
9. Staff tour
10. Library development
11. Research activities
12. General discussion
13. Vote of Thanks

#### Detailed Report

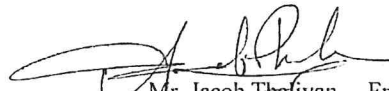
1. Asst. Professor Jacob Thaliyan, Coordinator, IQAC, welcomed each member of the meeting.
2. The meeting report was approved after being read by IQAC Secretary Mr. Rijo Thomas.
3. Principal Fr. (Dr.) Johny Chacko Mangalath V C presided over the meeting and gave a presidential address.
4. Principal Fr. (Dr.) Johny Chacko Mangalath V C gave a detailed evaluation on the NAAC Peer team visit. The principal thanked all the HoDs and teachers for their persistent commitment in helping the college receive a high NAAC accreditation grade. Principal pointed out the plan for reconstituting a new criterion team in-charges for the future NAAC works.
5. The Principal reminded that HoDs should submit the semester schedule, which should include all of the department's outreach initiatives, FDPs, and faculty members' names and workloads. HoDs are requested to consult principal before allocation of duties (subjects) to teachers.



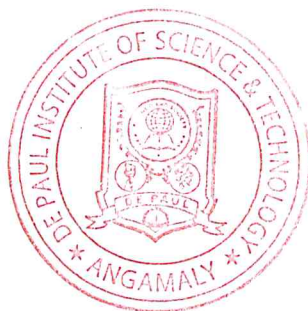
FR. (DR.) JOHNY CHACKO MANGALATH  
PRINCIPAL  
DE PAUL INSTITUTE OF SCIENCE & TECHNOLOGY  
ANGAMALY SOUTH - 683 573, KERALA

6. The principal provided with an update on mentoring. Management enforced teacher to conduct mentoring at least twice a semester to build a strong trust, confidentiality and mutual respect between teachers and students.
7. The Vice Principal provided an update on the Sahapadikku Oru Veedu initiative for this year and described the procedure for choosing the deserving candidates. The Vice Principal also illustrated the methods of raising the fund for the same.
8. IQAC coordinator suggested to conduct more Staff FDPs and at least two outreach programmes. The completion of NPTEL and SWAYAM online courses, as well as the publication of academic articles and books, will be encouraged.
9. As part of our ongoing commitment to staff welfare, management has officially announced a forthcoming staff tour, with preliminary discussions covering the initial date and trip plans.
10. As part of the ongoing library development initiative, the management has made the strategic decision to relocate the library to a newly constructed wing. The new facility spans two floors, providing significantly increased seating capacity. Furthermore, the relocation will accommodate a collection of approximately 18,954 books, enhancing the overall resources and accessibility for library users.
11. In a bid to promote research activity within the academic community, the principal has actively encouraged faculty members to register for Ph.D. programs in the upcoming academic year. As an additional incentive to motivate and recognize the commitment to advanced scholarly pursuits, individuals who successfully attain Ph.D. qualifications will be eligible for a double increment in recognition of their valuable contributions to research and academic excellence.
12. The meeting concluded at 3.30pm by vote of thanks by assistant professor Ms. Aswathy K. R

  
Mr. Rijo Thomas  
IQAC Secretary

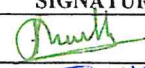



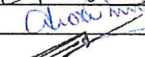













  
Mr. Jacob Thafiyam  
IQAC Coordinator

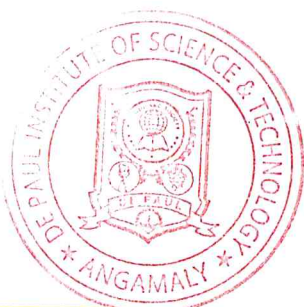
  
Fr. (Dr.) Johny Chacko Mangalath  
Chairperson



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## Attendance

DE PAUL INSTITUTE OF SCIENCE & TECHNOLOGY (DiST)			
<u>Internal Quality Assurance Cell (IQAC) Executive Meeting -Second Cycle</u>			
<u>Attendance</u>			
	<u>Date: 21.02.23</u>		<u>Time: 2.30 PM</u>
	<u>Venue: DiST, Board Room</u>		
No.	NAME	DESIGNATION	SIGNATURE
1	REV. Dr. JOHNY CHACKO MANGALATH VC	Chairperson/Principal	
2	FR. MATHEW MALIECKAL VC	Vice Principal	
3	FR. LINDO PUTHUPARAMBIL	Management Representative	
4	MR JACOB THALIYAN	NAAC Coordinator and Convener	
5	MR ANOSH PAUL	NAAC Asst. Coordinator	
6	DR. GEO BABY	Director, School of Management	
7	MS JISMY VARGHESE	Asst.Professor,Member	- Absent -
8	MS SHERIN PAUL	Asst.Professor,Member	
9	MS SUNITHA BENOY	Asst.Professor,Member	
10	MS ASWATHY K R	Asst.Professor,Member	
11	MS. JITHA JOSE	Asst.Professor,Member	
12	MS ANUJA DAS P.M.	Asst.Professor,Member	
13	MR RIJO THOMAS	Asst.Professor,IQAC Secretary	
14	MR DENNY DEVASSY	NAAC Office Secretary	
15	MS JANCY JOHNY	Office Superintendent	
16	MS RANI MARTIN	Librarian	
17	MS AJITHA TEACHER	Ward Councillor	Absent
18	MS VIDYA NARAYANAN	Regional Manager HR, Carnival Group	Absent
19	MR SAJI KODANKANDATH	Executive Director, CIAL, Kochi	Absent
20	MR GEORGE XAVIER	PTA Vicepresident	
21	MR JITHU GEORGE	Alumni	
22	MR. MARTIN LOUIS	College Union Chairperson	
23	MS. ATHIRA PIUS	Student Representative - MAJMC21	Absent



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